



ANNUAL GENERAL MEETING PACK

Monday 9th December 2024

19:00

Leonardo Hotel Oxford

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Annual General Meeting 2024

Venue:- Leonardo Royal Hotel

The meeting will be followed by members meeting #1 of 2024.

In keeping with our Articles of Association, we are giving appropriate notice of the Annual General Meeting of Oxfordshire Cricket Board Ltd which will be held on **Monday, December 9th** at Leonardo Royal Hotel, Godstow Rd, Wolvercote, Oxford OX2 8AL in the Oriel Room. **If you wish to attend please confirm your attendance by [clicking here](#)**

The AGM will take place from 7.00PM in order to transact the following business:-

1. **Apologies (please email npinhol@oxoncb.com)**
2. **Minutes of the 2023 AGM**
3. **Matters Arising**
4. **Chair's Report**
5. **Annual Accounts**
6. **Director retirement by rotation**

The Directors propose that the below be re-elected as a Director:

1. Munaza Dogar
2. Siri Siriwardene

7. **Director elections - Profiles will be provided in the AGM Pack**

- I. Torsten Bruce Morgan

8. **Membership**

1. The Board of Directors proposes that full membership for individuals remains at £30 per annum and affiliate membership at £20 per annum for 2024. Full club membership will remain at £30 per annum.
2. For information - Any money received less than £20 will be treated as a donation.

9. **Formal Recognition of thanks to long standing directors**

10. **Special Recognition**

11. **For information**

A custom and practice request was made by the members to have forward visibility of who will be the Chairperson and Finance Director for the year ahead.

- Chairman: P Tervet
- Finance Director and Company Secretary: T.Bruce-Morgan

Full and Honorary Members are reminded that if they are unable to attend the meeting, they can vote by proxy with the Secretary to the Board voting on their behalf if notified in writing. If you wish to appoint someone else as proxy please

notify the Secretary to the Board, To be clear, only those individuals or clubs that have paid full membership of £30 will be entitled to vote.

By Order of the Board

Nick Pinhol
Board Secretary
E.Mail: npinhol@oxoncb.com

Oxfordshire Cricket Board is a Company Limited by Guarantee (No. 7376156)
Directors: Peter Tervet, Meenal Galal, Munaza Dogar, Chris Mitty, Chris Parkinson, Siri Siriwardene,
David Hanson



Oxfordshire Cricket Board Limited

AGM Draft Minutes

Monday 11th December 2023

19.00pm

Venue - Tiddington Cricket Club

Directors: Peter Tervet (PT), John Patey (JP), Chris Parkinson (CP), Meenal Galal (MG), Munaza Dogar (MD).

Employees: Nick Pinhol (NP), Matthew Barnes (MB), Alex Westbury (AW), Tim Haworth (TH), Lesley Pykett (LP), Stuart Murphy (SM), Edward Wilson (EW), Charlotte Jennings (CJ), Richard Giles (RG).

Full Members and Club Representatives: Julian Lawton Smith (JLS), Andy Scarlett (AS), Rosalyn Porter (RP), John Finch (JF) (Proxy for D Brooks), Paul White (PW), Sally Patey (SP), Manoj Parmar (MP), Ross Buchanon (RB), David Pryor (DB), Charlbury CC, Abingdon Vale CC, Moreton CC, Tiddington CC, Oxford CC.

Appointed Proxies: 7 in Total

Chaired by: Peter Tervet (PT)

Minuted by: Matthew Barnes (MB)

Start Time: 19:00

Close Time: 20:07

1. Apologies

- A. PT welcomed everyone and thanked them for attending. PT thanked Tiddington Cricket Club for their hospitality. NP confirmed that we were quorum as per the AGM.
- B. NP shared that we had received apologies from;
 - o Ian Royle
 - o Andrew Grose
 - o Brian Kenworthy
 - o Peter Joyce
 - o Darryl Woods
 - o David Hanson
 - o Paul Taylor
 - o Rupert Evans
 - o Peter Joyce
 - o Chris Clements
 - o Margaret Stevens
 - o Chris Mitty
- C. NP confirmed that there were a number of proxy votes that had been received.

- D. NP shared a summary of the Members Forum that will shortly follow the AGM, including a strategy session by Chris Parkinson (CP), a video shared by Julian Lawton Smith (JLS) and a Question and Answer session. NP indicated that the question and answer session would take place first following JLS proposal for it to follow on from the AGM.

2. Minutes of the 2022 AGM and EGM for approval

- a. PT proposed for the minutes to be approved for the AGM and the EGM. PT invited questions on the AGM and EGM minutes from the members. JLS raised the question regarding the declining membership income that he had brought forward for attention at the 2022 AGM. PT confirmed that he would take this action to investigate this matter.
- b. The minutes from the AGM and the EGM were proposed by Tim Haworth and seconded by Sally Patey. The minutes were approved by all in favour.
- c. PT expressed his thanks to Chris Clements for his years of service as Chair of Oxfordshire Cricket and gave special mention to Don Brooks. PT confirmed that he would be stepping down as Chair of Thame Town Cricket Club.

3. Matters Arising

- a. There were no matters arising.

4. Chair's Report

- A. PT thanked everyone for their warm welcome and commented that he was looking forward to the challenges ahead. PT commented on the output of the small workforce and that he looked forward to working with the wider cricketing community.
- B. PT confirmed that the report had been circulated with the AGM pack and that it was taken as read. PT invited questions on the Chair's report. There were no questions arising from the Chair's report.
- C. The Chair's report was proposed by Julian Lawton Smith, seconded by Sally Patey.

5. Annual Accounts

- a. JP thanked Tony Haines and his team at Wenn Townsend for providing the Assurance and other services. JP shared with the members that there had been a slight delay in providing a final copy of the accounts with the members. JP provided a summary on the changes that Wenn Townsend had requested the OCB make to their annual accounts. JP shared four areas that needed to be addressed, two were not specified to the members owing to the insignificant amounts (less than £30), with the other two adjustments explicitly shared. The more significant changes included the c. £1,200 touring deposit and c. £2,700 staff costs in relation to National Insurance, net an improved profit of c. £1,500. JP shared with the members that this was the second time that we had provided different numbers to the members in advance of the AGM. JP provided a summary on the details of the accounts and the ECB funding that we have received this financial year. A summary on the ECB funding provided for the pathway and their application was discussed. JP shared that no additional funding was expected to be received from the ECB and notified the members of the significant pressure on the organisation to make the pathway participating free of charge. JP shared that the income was unlikely to grow in FY24. JP shared that it had been our strategic aim to grow the workforce so that we can deliver more cricket. A net surplus of £22k was made in FY23 and it was reinforced that we do not seek to make a profit. JP provided a headline summary of the accounts and the need to diversify our income streams owing to the potential risks to the ECB funding in the future. JP provided a summary of the accruals in the accounts, identifying that the State School Fund and Player Bursaries aimed to support levelling up opportunities for state school players and to support parents with the cost of participating within the pathway. JP invited questions from the audience on the accounts.

- b. JLS asked to understand the detail on the increased costs of payment and processing payment platforms. TH provided a summary on the increasing costs associated with the use of Clubpay and the CVENT platforms that are used to collect money for our activities.
- c. DP asked whether the amount of money received from the ECB for the player pathway was linked to the number of participants within the programme.. JP provided that the player pathway revenue is from both parents and the ECB, with the latter itemised within the accounts under the ECB section. JP shared that we received c. £40k from the ECB to deliver the pathway, excluding the additional funding received in FY23 to reduce the cost of assessment and that the amount was not linked to the number of participants within a programme. MB confirmed that this was correct and that he would be happy to share details on the funding breakdown if desired. DP asked a further question regarding the staffing costs. JP shared that the costs of the pathway include the c.40 casual coaching employees within the pathway, but not the cost of core staff and that MB was responsible for other programmes such as the Emerging Players, Men and Women's programme.
- d. JF asked a question regarding the expenditure of the NCCA programme in 2023 and where a surplus amount of money had gone. JP shared the expenditure on NCCA cricket in FY22 and FY23, highlighting that the spend was in fact less than the previous year. JP highlighted that the amount of funding received from the NCCA was less in FY23 than the previous year FY22. JF commented on the overspend this year and that this was greater than the amount he had to operate with in the past when in the volunteer role supporting the NCCA. JF reinforced his offer to be involved with the NCCA and expressed his disappointment that no one from the OCB had been in contact with him to thank him for his service to the role in the past.
- e. MP commented on how much money was raised from the Pathway and the quality of the coaches involved in the programme.MP asked what the number of Level 3 coaches was. JP and MB shared that there was c.25% who were Level 3 or 4, and that there was an ongoing aspiration to have more qualified Level 3 coaches. MB shared that there were minimum quality standards set by the ECB for coaching provisions within the Emerging Players Programme (EPP), and within the upper ages of the girls pathway. MB shared that there were no requirements for the coaching provisions within the boys pathway, but that there was an aspiration to align to those of the First Class County Standards. MB confirmed all of the coaches are employees and that there is an open recruitment process for pathway cricket coaches that was available for individuals to apply.
- f. EW provided an update on the ECB Advanced Coach, sharing that it was nationally delivered and that this placed limitations on the number of coaches who could receive a place each year. EW shared that coaches could apply or want to do the course, but they may not receive a place. MB provided further context on how the ECB Level 3 coach course has evolved, the cost implications of £1,500 per annum and the requirement for coaches to now progress through an application and interview process.
- g. JP asked the members for the accounts to be carried and accounts approved. Adoption of the presented accounts were;
 - i. Proposed by :- Lesley Pykett
 - ii. Seconded by:- Andrew Scarlett
 - iii. The members voted unanimously to accept the accounts.

6. Director Retirement by rotation

- a. PT shared with the members that the Directors are recommending and proposing that that the below be re-elected as a Director:
 - i. Chris Mitty
 - ii. David Hanson
 - iii. Chris Parkinson
- b. JF asked what the three directors proposed to bring to the party in order to vote them back in.

- c. PT informed the members that he had not been in post longer enough to provide in depth rationale, but shared that Chris Parkinson had been leading on the early work for the new strategy cycle ahead of CPA 2.0. MD shared that CP had been instrumental in the recruitment process of the new directors, including the chair PT.
- d. PT asked NP to share a summary on the work that Dave Hanson has done to help the OCB move forward with the negotiations with the MCC Hubs. NP provided context to the members on the history of the MCC Hubs being delivered by an external organisation within the county and that DH had helped to leverage a position for OCB to take ownership of the Hubs from 2024/25 onwards.
- e. CP commented that Chris Mitty looks after player disciplinary and that he had an understanding of cricket within Oxfordshire. JF asked a question regarding what disciplinary mechanism CM was involved in and to seek clarification. NP shared that CM is the disciplinary officer for the GCR. NP shared that the concerns first come to him and that they are then escalated. NP shared that there have been zero cases brought forward to him in relation to discipline for 2023. NP provided clarity on what the GCR was in response to JF's follow up question.
- f. JLS notified the members that two of the directors had written the same text as they had done in the past when up for election, expressing his disappointment that the directors, including DP and CM had not included detail on what they had achieved over the years with Oxfordshire Cricket to share with the members. JLS shared that it was only DH who had detailed his contribution over the last two years. JLS shared that this does not help the members to understand what they are voting the directors in for. JP shared that the Board would not be prepared to propose and second the Directors if they believed that the directors proposed for re-election had not contributed.
- g. JLS commented again on the need to focus on membership and encouraged PT to reinstate a person(s) responsible as there had been previously.
- h. PT asked the members for a block vote, with the majority voting in favour of the re-election of the proposed, with two votes against and one proxy against.

7. Director elections

- A. PT welcomed Meenal Galal, introducing her to the members. PT invited the members to ask questions and proposed her election as a Director. The majority voted unanimously in favour of the election of MG as a Director.
- B. PT shared that JP did want to step down from the Board and commented that OCB had been trying to recruit a replacement for JP, working with executive search firm Perrett Laver via the ECB. PT notified the members that the OCB had found it difficult to recruit a replacement and that we are still recruiting. PT shared that this vote was to ensure that we had JP in post until we could find a suitable candidate to take over via a smooth transition. CP shared that the ECB were aware of the term limits with regards to JP and the other directors, and that they were comfortable with efforts that the OCB had put in place to try and secure a replacement. CP shared the experiences of using the professional search firm Perrett Laver to recruit the director positions in the year. CP shared that the two identified candidates for the Finance Director position through the recruitment process had become unavailable and that we have re-advertised. CP confirmed that we had not received much traction and that the OCB would again be advertising in the new year.
- C. Andy Scarlett asked what the cost was for recruiting via the executive search firm and whether we should be identifying deputies for each of the positions given the difficulties of recruitment. CP shared that the ECB funded the recruitment search via Perrett Laver. CP shared that the OCB had a risk register in place for the director positions.
- D. JP shared with the members that it would have been the easiest decision for him to leave the OCB earlier this year and that he had informed the then Chair about a year prior to that of his desire to finish, but he opted to sit in and graft through the challenges. PT reinforced that we need to find a replacement for his role. CP shared that JP had contributed as interim chair until we had completed the recruitment process for PT. JF asked whether we

should be seeking a paid role to help find a replacement for JP. CP confirmed that this would be complicated as the OCB would have to look at pay for all director positions. CP shared that the ECB were not in favour of appointing a paid executive chair. JP shared a summary of the challenges in the previous years and the need for stability at this time until a replacement can be found. PT asked the members to vote for the election of JP. All voted in favour with one proxy against. JP asked for clarity on the proxy votes. NP confirmed that one proxy vote against had been received. PT thanked JP for agreeing to stay in post for a while longer.

8. Membership

- A. PT shared with the members that the Board of Directors proposed that full membership for individuals remains at £30 per annum and an affiliate membership rate of £20 per annum for 2024. The Full club membership will remain at £30 per annum. PT shared that any money received that was less than £20 would be treated as a donation.
- B. JP confirmed that there was a need to vote on this. The fees were proposed by JLS and seconded by Roslyn Porter. All voted in favour.

9. Formal Recognition to long standing directors

- a. PT gave thanks to the long standing directors, giving special mention to Margaret Stevens who would no longer be continuing as a Director. JP thanked MS for her contribution to the OCB for her twelve years of service and wished her the best for the future.
- b. JLS shared that in the past long standing directors would be considered for Honorary membership. JLS proposed Margaret Stevens for Honorary membership if the motion would be seconded. The proposal was seconded by JF. All voted in favour.

10. Special Recognition

- a. PT expressed his thanks to Chris Clements for his 17 years of service as Chair of Oxfordshire Cricket, commenting that he worked tirelessly through this time period through the highs and lows.
- b. JLS proposed that Chris Clements should be put forward for Honorary membership. The proposal was seconded by JF. The majority voted in favour, one abstained.
- c. PT gave a special mention to Don Brooks for his contribution and noted that he could not be with us for reasons of ill health.

11. For Information

- a. JP shared that it was custom and practice for the members to have forward visibility of who will be the Chairperson and Finance Director for the year ahead. JP confirmed that the members were responsible to elect the directors and the directors elected the chair. JP gave notice to the directors of their intention to elect PT in as the chair at the next Board of Directors meeting.
- b. For information in FY24 Peter Tervet will be the Chair and John Patey the Finance Director / Company Secretary.

12. Close Time:

- a. AGM closed 20:07



2024 CHAIRMAN'S REPORT

FOR THE PERIOD OCTOBER 2023 - SEPTEMBER 2024

I am delighted to present the 2024 Chairman's Report for Oxfordshire Cricket. This year has been marked by continued dedication and collaborative efforts to support and enhance our cricketing community. I am consistently inspired by the passion and commitment of our team, from the directors to the staff, who all play pivotal roles in our achievements.

I would like to acknowledge our partnership with the ECB, which has continued to evolve, strengthening our initiatives and overall development of cricket within Oxfordshire. Our interactions with the ECB are positive and dynamic, helping to foster initiatives that cater to the needs of both organisations and enhance cricket's development across our region.

Oxfordshire's Future Leaders Academy is one such initiative that has captured attention widely, setting a benchmark for youth development and leadership in cricket organisations. Additionally, our engagement with wider youth cricket has significantly progressed, with substantial increases in participation thanks to our well-managed programmes that reach boys and girls across the county.

Our school programmes reached over 35,000 children in 239 schools from 2020 to 2024, which is foundational for nurturing future talent and securing the sustainability of local clubs. We should also be proud of our efforts and achievements in delivering and supporting cricket in SEND settings; this was delivered to 154 participants in Oxfordshire in 2024 and is planned to increase in the future.

Our commitment to local clubs remains stronger than ever, with increased interaction that has bolstered relationships despite limited resources. This engagement is crucial for the grassroots development of the sport.

Our pathway program for girls and boys continues to cultivate the skills and passion for cricket among our talented youth in Oxfordshire. We extend our gratitude to our dedicated coaches for their exceptional efforts, and we acknowledge the unwavering support of parents, carers, officials, volunteers and clubs in facilitating our pathway games and practices.

The ECB have recently changed the structure of women's cricket and Oxfordshire have been allocated Tier 3 status. This will come with a welcome funding boost for women's cricket in Oxfordshire. Oxfordshire Cricket will continue to create welcoming environments and provide safe spaces for women and girls to play, officiate, volunteer, and socialise, further promoting the growth of women's cricket in the county. We are committed to empowering the next generation of female cricketers, offering them opportunities to develop their skills and progress within the sport.

At the pinnacle of our boy's pathway is our highly successful partnership with Sussex Cricket. This collaboration has fostered a sustainable and high-performing talent development system, providing Oxfordshire's young players with invaluable opportunities to advance into professional cricket.

Our men's and women's teams were very ably managed by the executive and coaching teams. The management structure looked slightly different in 2024, but the discussions felt very joined up between those involved. Both men's and women's teams enjoyed their fair share of success on the pitch, unfortunately the men narrowly missed out on a potential trophy in the T20 competition due to poor weather. In terms of the measurement of 'success', I think that both men's and women's teams can be very happy with the progress made in 2024, as both had their fair share of young emerging talent.

To governance, and we thank John Patey and Fiona Currie for their service to the OCB as they have stepped down from the board. John has served for many years and his dedicated service will be noted separately in thanks at the AGM. A full governance report will be sent to the membership with the AGM pack.

In safeguarding, we have made commendable advancements and are tirelessly working towards ensuring that our practices meet the highest standards. This is part of our ongoing commitment to creating a safe and welcoming environment for all participants. This progress has been supported by and recognised by the ECB, and we thank them and our safeguarding team, past and present, for their energy and focus in bringing in positive change.

We can also be proud of the steps taken to enhance our EDI work and improvements to organisational culture; we have made positive strides forward in ensuring that we are seen as an inclusive and welcoming organisation. There are always improvements to be made, and we will continue to strive to be seen as a leading organisation in these areas.

As we move forward, we are engaging our wider stakeholder community in the development of our new strategy. We are focussing on continuity in key areas whilst looking to address future challenges. An important aspect of our future strategy involves enhancing our financial independence, aiming to increase our self-generated income as a key metric for success in our upcoming ECB review in April 2025.

In conclusion, I am immensely proud of what we have achieved together this year. The spirit of cooperation and shared enthusiasm for cricket is incredibly strong. I extend my deepest thanks to our entire cricket family—from our players, coaches, clubs and volunteers to our dedicated staff and directors—for their continued support and commitment to advancing cricket in Oxfordshire.

Thank you for your continued support. I look forward to building on this year's successes as we move into another year of growth and engagement.

Peter

Peter Tervet

Chair

Oxfordshire Cricket Board Ltd

4th December 2024



Official Partner



First Class Partner



County Men's Team Sponsor



Official Kit Sponsor



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Club Development Partner



Official Partner

ACKNOWLEDGMENTS

- The Board for giving up their time to provide a solid platform for Oxfordshire Cricket
- Our circa 50 coaches and managers
- The Oxfordshire Officials Associations for supplying umpires and scorers to support our programme
- The Workforce
- Clubs and Schools
- Parents
- Volunteers
- Our Supporters:-
 - Serious Cricket*
 - Chadlington Brewery*
 - ClubPay*
 - Hartwells*
 - Hobs Reprographics*
 - BBC Radio Oxford*
 - Beard Charitable Foundation*
 - The Old Coach Inn*
- Our Partners:-
 - Sussex Cricket*
 - Magdalen College School*
 - ECB*
 - Chance to Shine*
 - Lord's Taverners*



BOARD SECRETARY REPORT

FOR THE PERIOD JANUARY - DECEMBER 2024

As Board Secretary, I can confirm that in the year the Board held six formal board meetings at which both workforce and invited guests also attended for parts of those meetings, in addition, the Directors also held numerous directors only meetings. The required quorum of directors was present at all of the meetings convened. Directors attendance was as follows:

Director number of meetings attended (max 6) (Period Jan 2024 - Dec 2024)

- P Tervet 5/6
- F Currie 0/6
- J Patey 5/5
- S Siriwardene 0/6
- C Parkinson 6/6
- C Mitty 5/6
- M Dogar 4/6
- D Hanson 4/6
- M Galal 3/6

Formal board meetings are convened either physically or online to discuss a prepared agenda with content and reports pre-circulated. Minutes of meeting discussions are prepared, approved and stored in a secure environment. Meeting contents will vary from meeting to meeting depending upon the short term requirements of the business, the time of year etc. Each area of the business will be reviewed in some detail at these meetings a minimum of once in every twelve month cycle. These meetings also periodically undertake a formal review of OCB policies.

All Directors are voluntary and are consequently unpaid, each commits and dedicates what time they can in execution of their responsibilities as directors and for the good of cricket in Oxfordshire.

Occasionally a Director may incur expenses on behalf of the OCB while representing or executing OCB business, in these circumstances it is entirely appropriate that these expenses are reimbursed, however in the majority of instances the Directors have not claimed these expenses. Amounts expensed in the accounts for the year are P Tervet £131 (governance travel costs). All of these expenses were supported by relevant receipts and appropriately approved.

Nick Pinhol

Operations Director and Board Secretary



OXFORDSHIRE CRICKET BOARD LIMITED
ANNUAL FINANCIAL REPORT
FY24
(1ST OCTOBER 2023– 30TH SEPTEMBER 2024)

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FINANCE DIRECTOR REPORT FY24

The Board's aim is to set excellent governance standards and to work towards financial sustainability and this in a time of some turbulence in the game. The 2024 Budget expected a modest deficit of income over expenditure of (£24k) , the team and its management should take great credit in closing this gap and finishing the year with a surplus of £66k, largely from managing the variable costs closely. Our biggest fixed cost, which creates our biggest asset, is our workforce. We spent £12k more on base salaries in FY24 than the previous year, as we continued a managed expansion and to invest in existing staff skills and development. Our plan for 2025 is to continue to 'professionalise' the leadership team and equip them with the right skills and support through further investment.

The ECB commissioned the ICEC report investigating the state of equity in the game which was published in June 2023 it highlighted systemic issues for the wider game and its outcome will continue to reverberate over the coming years. As our regulator and principal funder, it does give us a turbulent landscape in which to operate. In Oxfordshire we embrace these challenges, and, in many instances, we are 'ahead of the curve' in addressing them, but we are not complacent in making cricket the most inclusive sport. Accordingly, we have been operating prudently. Our relationship with the ECB throughout this time has deepened and we are now viewed as a trusted partner, one to be consulted and to collaborate with. The necessary game wide changes will continue, and the coming year will again prove challenging. We are a well respected and high performing National County, and while the division between the first-class game and the National Counties grows wider, by focusing on the things we can control, we are well placed to take advantage of opportunities to further the game of cricket in Oxfordshire.

As a non-profit making organisation, any surplus we generate is reinvested back into cricket in Oxfordshire; our fundamental business model is that we try to balance our costs and our activity levels to match our income. With our mix of fixed and variable costs we can make some modest compromises to reflect fluctuations in our income levels. We have income streams from programs that might be delivered across financial years and in these instances our Income and Expenditure report only reflects the activities undertaken during the year; any income received in advance of this level, is deferred to the Balance Sheet, to be reflected in the Income and Expenditure report in future years when the activity takes place. The finances of the OCB have been run in a prudent manner. In 2025 we intend to take forward our financial management by supplementing our already established Budget process with quarterly re-forecasting to ensure that we are making decisions that best reflect the most recent information and that also take account of the shifting priorities within the game.

In the past year we have maintained healthy cash reserves as a responsible employer the Board considers it prudent to retain a level of cash over and above that received in the form of deferred revenue. We will utilise these reserves over the fullness of time for the benefit of Oxfordshire cricket. The Board would very much like to thank the excellent team at Wenn Townsend, for reviewing our financial information and providing the Assurance Report attached to these accounts and other services.

John Patey

Finance Director

4th December 2024

Chartered Accountants' Independent Assurance Report to the Board of Directors on the Preparation of the Unaudited Statutory Accounts of Oxfordshire Cricket Board for the Year Ended 30 September 2024

Independent Chartered Accountants' Review Report to the Directors of The Oxfordshire Cricket Board

We have reviewed the financial statements of The Oxfordshire Cricket Board for the year ended 30th September 2024, which consist of the balance sheet, profit and loss and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Directors' responsibility for the financial statements

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Accountants' responsibility

Our responsibility is to express a conclusion on the financial statements. We conducted our review in accordance with International Standard on Review Engagements (ISRE) 2400 (Revised), Engagements to review historical financial statements and ICAEW Technical Release TECH 09/13AAF (Revised) Assurance review engagements on historical financial statements. ISRE 2400 (Revised) requires us to conclude whether anything has come to our attention that causes us to believe that the financial statements, taken as a whole, are not prepared, in all material respects, in accordance with United Kingdom Generally Accepted Accounting Practice. ISRE 2400 (Revised) also requires us to comply with the ICAEW Code of Ethics.

Scope of the assurance review

A review of financial statements in accordance with ISRE 2400 (Revised) is a limited assurance engagement. We have performed procedures, primarily consisting of making enquiries of management and others within the company, as appropriate, applying analytical procedures and evaluating the evidence obtained. The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (UK). Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements have not been prepared:

- so as to give a true and fair view of the state of the company's affairs as at 30th September 2024, and of its profit for the year then ended;
- in accordance with United Kingdom Generally Accepted Accounting Practice; and in accordance with the requirements of the Companies Act 2006.

Wenn Townsend Accountants 9th December 2024

FINANCIAL POLICY FY24

Oxfordshire Cricket Board

Statement of Directors' Responsibilities

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF THE BOARD

We confirm that as Directors we have met our duty in accordance with the Company's financial policies, that is to:

- i. Ensure that the Board has kept proper accounting records
- ii. Prepare financial statements which give a true and fair view of the state of affairs of the Board as at 30th September 2024 and of its surplus or deficit for that period
- iii. Follow the applicable accounting policies, subject to any material departures disclosed and explained in the notes to the financial statements.

John Patey

Finance Director

4th December 2024

INCOME AND EXPENDITURE FY24

<u>Income</u>	FY23	FY24	Variance	Notes
Bank Interest	£4,457	£13,118	£8,661	1.
Business Development-sponsors	£33,093	£37,307	£4,214	
Clubs	£19,043	£22,121	£3,078	
Coach Education	£19,876	£21,093	£1,217	
Disability	£18,433	£30,924	£12,491	2.
ECB Funding	£268,177	£314,288	£46,111	3.
Business Development Events	£38,955	£23,407	(£15,548)	4.
NCCA Funding	£36,691	£40,175	£3,484	
Membership/Donations	£4,720	£5,450	£730	
Player Pathway	£310,922	£219,643	(£91,279)	5.
Schools	£33,541	£34,500	£959	
Street	£37,035	£28,738	(£8,297)	6.
Women & Girls	£800	£1,470	£670	
Total Income	£825,743	£792,234	(£33,509)	
 <u>Expenses</u>				
Club Development	£14,286	£20,099	£5,813	7.
Coach Education Costs	£13,568	£15,645	£2,077	
Disability	£15,511	£19,221	£3,710	
Events	£15,424	£8,071	(£7,353)	
Office Costs & Professional Fees	£44,364	£29,816	(£14,548)	8.
Player Pathway	£277,721	£213,098	(£64,623)	9.
Schools Programme	£5,291	£5,259	(£32)	
Senior Men	£47,005	£46,272	(£733)	
Senior Women	£7,042	£10,202	£3,160	10.
Staff Costs	£335,160	£331,466	(£3,694)	
Street	£24,539	£21,697	(£2,842)	
W&G Development	£2,926	£2,873	(£53)	
Total Expenses	£802,837	£723,719	(£79,118)	
<u>Surplus (Deficit)</u>	£22,906	£68,515	£45,609	
Corporation Tax	£847	£2,492	£1,645	11.
	£22,059	£66,023	£43,964	

NOTES TO INCOME AND EXPENDITURE ACCOUNTS FY24

Note 1 - Bank interest

Increased cash reserves invested at higher rates of interest.

Note 2 - Disability funding

We ran an expanded programme in 2024.

Note 3 - ECB funding

Increased funding with some new initiatives which includes but is not limited to EDI, as well as performance related income.

Note 4 – Business development events

Reduced profile for many events with limited availability at Wormsley.

Note 5 – Player pathway

A reduction in income due to cessation of tours and free assessment phases in our pathway.

Note 6 – Street funding

We were impacted by key staff departures and ran a reduced programme until we recruited.

Note 7 - Club development costs

A larger portfolio of support was rolled out for our affiliated clubs.

Note 8 - Office costs & professional fees

Previous significant “one off” costs to create our facilities strategy were not incurred this year.

Note 9 – Player pathway

No tour costs and more streamlined phases leading to selection.

Note 10 – Senior women

An increased ECB fixture programme coupled with less Viper funded matches.

Note 11 –Corporation tax

The increase is directly related to additional bank interest earned.

BALANCE SHEET FY24

	As at 30/9/23	As at 30/9/24	Variance	Note
	£	£	£	
Current Assets				
Cash in Bank	422,086	491,006	68,920	1.
Debtors	11,040	10,490	(550)	
Net Current Assets	433,126	501,496	68,370	
Current Liabilities				
Creditors	23,917	20,101	(3,816)	
Tax and National Insurance	3,147	10,680	7,532	
Total Current Liabilities	27,064	30,781	3,716	
Accruals and Deferred Income	281,891	280,520	(1,371)	
Total Net Assets (Liabilities)	124,171	190,195	66,024	
Capital and Reserves				
Opening Balance Equity	102,112	124,171	22,059	
Surplus/(Deficit) for the year	22,059	66,024	43,965	
Total Capital and Reserves	124,171	190,195	66,024	

NOTES TO BALANCE SHEET FY24

Note 1 - Cash in Bank

We have healthy and secure cash reserves

DEFERRED INCOME, FUNDS AND ACCRUALS FY24

Title	Note	FY23	FY24	Variance
Academy Fund		1,114	1,114	0
Balance sheet accruals		1,000	880	(120)
Business Development Fund		11,397	11,397	0
Business events deferred Income		2,579	2,579	0
Capital Investment Fund		3,500	4,000	500
Coach Education CA		8,948	4,170	(4,778)
Competitions Fund		5,671	5,671	0
Community Street Cricket Provision		1,171	0	(1,171)
Deferred Income	1.	19,795	30,772	10,977
EPP Funding advance		42,215	42,215	0
FCC Fixture Accruals		15,000	15,000	0
Future Leaders Academy	2.	0	4,500	4,500
National Counties Cricket Funding		9,016	9,016	0
National Counties Reserve		5,798	5,798	0
Player Bursary Fund		16,084	16,084	0
Schools Coaching Reserve		8,218	8,218	0
Schools Funding advance		18,091	13,334	(4,757)
Staff CPD fund	3.	0	13,858	13,858
Staff Loyalty Fund		15,000	8,210	(6,790)
State School Fund		4,950	4,950	0
Women & Girls Provision & Fund		14,004	14,004	0
Youth Player Pathway		78,340	64,750	(13,590)
TOTAL		281,891	280,520	(1,371)

NOTES TO DEFERRED INCOME, FUNDS AND ACCRUALS FY24

Note 1 – Deferred income

We received significant income in FY24 for coaching courses scheduled for FY25. In addition we secured some private Street funding which is to be used in 2025.

Note 2 – Future Leaders Academy

This is a new initiative aiming to increase the number of young volunteers within the sport; it was launched in October and has had significant engagement.

Note 3 – Staff CPD

We put a high value on staff retention and have prioritised their personal development by allocating funds for various further education courses for key staff.

ELECTION STATEMENTS TO SUPPORT PROPOSED RE-ELECTION OF DIRECTORS

Re-Election: Siri Siriwardene

It has been a busy year with a range of policies crystallising. A good example is the new player pathway selection policy that clearly outlines the process and so demystifies selection for parents. In addition, the GCR privacy notice, cricket's core values as well as greater clarity on diversity and inclusion as well as policies on the website for all to see and use have been implemented.

We have dealt with multiple issues and complaints, these of course have to remain confidential but they have ranged from the extremely serious where the Police, ECB and Investigators have been involved through to smaller matters all of which have been resolved.



I believe that we have worked hard to be more closely aligned to Clubs and other organisations, whilst confidential, there are multiple examples of OCB taking an “in partnership with” and supporting approach for clubs and leagues that have had issues to resolve or advice required.

The progress that we are making is best illustrated by the latest EDI Census for Oxfordshire Cricket which has shown some significant improvements. For example:

Key points to consider within your 2024 census results:

- The workforce is reflective of the local population for ethnic diversity.
- This year 90% of those responding believe that the organisation they work for is inclusive, this has increased from 73% last year.
- 87% of your workforce feel that appropriate action will be taken if they speak up about discriminatory behaviour, this has increased from 62% in 2023.

There is a lot more to do but I think that huge strides have been made to improve the Governance but especially the focus on inclusivity but with a common sense approach to issues that have therefore resolved without fuss but with appropriate action taken.

Siri as Non Exec Board Member covering all of these areas has helped the team enormously in improving all aspects of Governance. He is always available to support the team and that has been invaluable.

Re-Election: Munaza Dogar

Thank you for considering me for re-election as a director of Oxfordshire Cricket.

As a teacher, trainer and consultant with many years experience in teaching, governance and supporting schools, it is a privilege to use my skills and experience to continue to offer strategic support and guidance to Oxfordshire Cricket.

I am passionate about reducing barriers to cricket, with a particular focus on how players in the pathway are supported and challenged.

I firmly believe that through continued collaboration between OCB and its communities any programmes that are created and delivered will genuinely reflect a shift in bridging gaps and provide real opportunities that will be long lasting.



ELECTION STATEMENTS TO SUPPORT PROPOSED ELECTION OF DIRECTORS

Election: Torsten Bruce-Morgan – Finance Director and Company Secretary



I have more than 25 years' experience in Senior Executive roles in Finance and beyond in the Media and Business Information market. I have valuable experience in small growing businesses and understand the difficulties of balancing priorities.

Cricket is entering a new phase in its development, funding for the game inevitably is having to adapt to the challenges of a changing media landscape and the ongoing need to ensure that the game is accessible to all and this is also at a time of significant social change.

I am a very keen student of the game of Cricket and a passionate advocate of team sports generally for their ability to develop an individual. Team sports provide young people with important life

skills including resilience, leadership, empathy, a sense of fun and fair play. Cricket has a massive opportunity over the coming years to excite a new generation of players and fans of the game.

I am keen to bring my experience to assist the Board and the employees of OCB to achieve their goals and to provide a sustainable solid platform from which Oxfordshire cricket can take advantage of the opportunities that exist to grow the game in a way that will be of benefit to Oxfordshire Cricket and beyond.

KEY CONTACTS

DIRECTORS:

Chairman Peter Tervet	07833 168010	ptervet@oxoncb.com
Safeguarding Meenal Galal		mgalal@oxoncb.com
People Development Chris Parkinson	07841 732775	cparkinson@oxonb.com
Competitions David Hanson	07769 936607	dhanson@oxoncb.com
Discipline Chris Mitty	07966 529470	cmitty@oxoncb.com
Legal & Compliance Siri Siriwardene	07377 556681	ssiriwardene@oxoncb.com
Community Engagement Munaza Dogar	07787 551993	mdogar@oxoncb.com

CORE STAFF:

Performance Director Matthew Barnes	07526 116057	mbarnes@oxoncb.com
Operations Director Nick Pinhol	07427 625834	npinhol@oxoncb.com
Finance Manager Tim Haworth	07958 962272	thaworth@oxoncb.com
County Safeguarding Manager Vicki Selby	07907 718923	vselby@oxoncb.com
Pathway Manager Sam Arthurs	07531 831429	sarthurs@oxoncb.com
Performance Cricket Coordinator Alex Westbury	07703 462300	awestbury@oxoncb.com
Cricket Development Manager Edward Wilson	07814 272681	ewilson@oxoncb.com
School and Community Programmes Manager Nick Holroyd	07890 268550	nholroyd@oxoncb.com
Club Support and Facilities Manager Keith Cowley	07455 394792	kcowley@oxoncb.com
Recreational Cricket Coordinator	07500 215863	

Conor O'Hickey		cohickey@oxoncb.com
Head of Disability Cricket		
Richard Giles	07482 577424	rgiles@oxoncb.com
Community Cricket Officer		
Charlotte Jennings	07506 230754	cjennings@oxoncb.com
Community Coach		
Oliver Whiteley	07718 332164	owhiteley@oxoncb.com
School and Community Coach		
Nagina Ali		nali@oxoncb.com



Oxfordshire Cricket Board Ltd. Registered Office:

The Tudor Jones Building, Akeman Street, Chesterton, Bicester, Oxfordshire. OX26 1TH.

Registered Company No: 7376156.

Directors: P. Tervet (Chairman), C Parkinson, D Hanson, C Mitty, S Siriwardene, M Dogar, M Galal.

