



ANNUAL GENERAL MEETING PACK

Monday 11th December 2023

19:00

Tiddington CC

CONTENTS

AGM 2023 Agenda	3-4
AGM & EGM 2022 Minutes of Meeting	5-9
Chair's Report 2023 (Peter Tervet)	10-11
Board Secretary Report	12
Financial Report and presentation of Accounts	13-20
Supporting Statements for proposed Director Elections	21-23
Key Contacts	24-25



Annual General Meeting 2023

Venue:- Tiddington CC

The meeting will be followed by members meeting #1 of 2023.

In keeping with our Articles of Association, we are giving appropriate notice of the Annual General Meeting of Oxfordshire Cricket Board Ltd which will be held on Monday, December 11th at Tiddington CC. **If you wish to attend please confirm your attendance by [clicking here](#).**

The AGM will take place from 7.00PM in order to transact the following business:-

1. **Apologies (please email npinhol@oxoncb.com)**
2. **Minutes of the 2022 AGM**
3. **Matters Arising**
4. **Chair's Report**
5. **Annual Accounts**
6. **Director retirement by rotation**

The Directors propose that the below be re-elected as a Director:

1. Chris Mitty
2. David Hanson
3. Chris Parkinson

7. **Director elections - Profiles will be provided in the AGM Pack**

- I. Meenal Galal
- II. John Patey

8. **Membership**

1. The Board of Directors proposes that full membership for individuals remains at £30 per annum and affiliate membership at £20 per annum for 2023. Full club membership will remain at £30 per annum.
2. For information - Any money received less than £20 will be treated as a donation.

9. **Formal Recognition of thanks to long standing directors**

10. **Special Recognition**

11. **For information**

A custom and practice request was made by the members to have forward visibility of who will be the Chairperson and Finance Director for the year ahead.

- Chairman: P Tervet
- Finance Director and Company Secretary: JC Patey

Full and Honorary Members are reminded that if they are unable to attend the meeting, they can vote by proxy with the Secretary to the Board voting on their behalf if notified in writing. If you wish to appoint someone else as proxy please

notify the Secretary to the Board, To be clear, only those individuals or clubs that have paid full membership of £30 will be entitled to vote.

By Order of the Board

Nick Pinhol
Board Secretary
E.Mail: npinhol@oxoncb.com

Oxfordshire Cricket Board is a Company Limited by Guarantee (No. 7376156)
Directors: Peter Tervet, John Patey, Margaret Stevens, Fiona Currie, Munaza Dogar, Paul Taylor,
Chris Mitty, Chris Parkinson, Siri Siriwardene, David Hanson



Oxfordshire Cricket Board Limited

EGM Draft Minutes

Tuesday 4th July 2023

19.00 pm

Directors: John Patey (JP), Margaret Stevens (MS), Chris Parkinson (CP)
Chris Mitty (CM), Paul Taylor (PT), Dave Hanson (DH), Munaza Dogar (MD)

Employees: Nick Pinhol (NP), Matt Barnes (MB), Lesley Pykett (LP), Richard Giles (RG), Sam Arthurs (SA)

Full Members and Club Representatives: Ian Royle, Julian Lawton Smith, Lesley Pykett, Tiddington CC, David Pryor, Wolvercote CC, Nick Pinhol, Andrew Liddiard, Peter Tervet, Matthew Flower

Appointed Proxies: 12 in total

Chaired by: John Patey (JP)

Minuted by: Nick Pinhol

Start Time: 19.00. Agreed

Close Time: 19:14

1. Apologies

- A. JP welcomed everyone and thanked them for attending.
- B. JP thanked Chris Clements for his service and efforts to cricket in Oxfordshire over the last seventeen years. This included thanking him for his leadership of Oxfordshire Cricket through some challenging times, and through its growth as an organisation from one member of staff to over ten.
- C. JP confirmed that appropriate notice for the meeting had been correctly served
- D. JP asked all in attendance if there were any appointed proxies.
- E. NP confirmed that there were 12 proxies.
- F. JP provided an update on the governance of Oxfordshire Cricket given the ECB pressure on term limits of directors and county cricket boards being told to get their house in order. JP confirmed that a preferred candidate for the Safeguarding Director role has been identified with Meenal Galal beginning to work with Margaret on a transition with the plan to put her forward at the AGM in december. JP confirmed that we currently don't have a preferred finance director due to the original candidate being unable to take the role due to new work commitments. Work is underway with Perrett Laver to try and identify a new preferred candidate.
- G. Pete Tervett thanked Chris Clements for his service and leadership of Oxfordshire Cricket, and stated how much he is looking forward to joining Oxfordshire Cricket and helping make a difference.

H. Apologies were received from David Beck, Andy Grose, John Morton, David Berkeley, Andrew Moss

2. Election of a Director

- a. All in attendance were asked if anyone had any objections to the appointment of Peter Tervet as a director. No objections came forward
- b. All in attendance were asked if anyone wished to abstain from the appointment of Peter Tervet as a director. No one came forward
- c. All in attendance then voted in favour of the appointment of Peter Tervet as a director with the vote carrying.

3. Any Other Business

- a. The floor opened for any questions. No questions came forward
- b. JP thanked everyone for attending
- c. EGM closed 19:14 pm



Oxfordshire Cricket Board Limited

AGM Draft Minutes

Monday 12th December 2022

19.30 pm

Directors: Chris Clements (CC), Margaret Stevens (MS), John Patey (JP),
Chris Mitty (CM), Paul Taylor (PT), Dave Hanson (DH)

Employees: Nick Pinhol (NP), Matt Barnes (MB), Alex Westbury (AW),
Tim Haworth (TH), Lesley Pykett (LP)

Full Members and Club Representatives: Rosalyn Porter (Oxford CC), David Clapton (Cumnor CC), Julian Lawton-Smith, Andrew Scarlett, Manoj Parmer, Andrew Moss, Brian Fagan, Allen Stevens, Don Brooks, Ian Royle, Tim Haworth (TH), Alex Westbury (AW), Nick Pinhol (NP), Lesley Pykett (LP)

Chaired by: Chris Clements (CC)

Minuted by: John Patey (JP)

Start Time: 19.30. Agreed

Close Time: 20.12

1. Apologies

- A. NP and CC welcomed everyone and thanked them for attending.
- B. Apologies were received from Philip Densham, Rupert Evans, Paul White, Golden Sparrows CC, Chris Parkinson, OBNCC, Peter Joyce, Darryl Woods, Munaza Dogar, Richard Giles, and Matt Rogan.

2. Minutes of the 2021 AGM for approval

- a. Julian Lawton Smith proposed and Don Brooks seconded the approval of the minutes
- b. The minutes were approved by all in attendance
- c. There were no matters arising.

3. Chairman's Report

- A. The report has been in the public domain, it was taken as read. There were no questions arising.
- B. CC thanked the workforce for their fantastic achievements in the most successful year in the history of Oxfordshire Cricket.

4. Finance Report

- a. Covid impacts ongoing but also impacted the winter of FY21 so comparisons against the previous year are hard. At any point in time, we hold cash in advance of delivering

programs and we owe money for programs already delivered, net of these our 'free cash' is around £100k. We have deliberately held cash reserves of around this level as a responsible employer. A little over a year ago we decided to convert some of our variable costs to fixed by increasing our core staff, consequently, our staff costs have increased. We delivered a small surplus in the year, this was an acceptable outcome although our goal is not to make a profit. OCB is in a strong position for a challenging FY23.

- b. The meeting thanked Tony Haines and his team at Wenn Townsend for providing the Assurance service. Proposed A Scarlett, seconded P Taylor, vote carried and accounts approved. The meeting voted to accept the accounts unanimously.
- c. JLS questioned reduced income on membership, there are several reasons for this including, we did not transfer a notional junior charge this year from pathway costs, membership includes donations (under £20) and these reduced in the year. Overall it would appear that club membership is proving to more be more attractive but individual membership in decline
- d. Adoption of the presented accounts
 - i. Proposed by : Andy Scarlett
 - ii. Seconded by:- Paul Taylor
 - iii. The members voted unanimously to accept the accounts.

5. Director Retirement/Appointment

- A. CC opened up the section of the agenda by reminding members how we are governed. Those checks and balances had up to now been proven to be surprisingly complimentary.. The ECB have made it clear that the Director terms are important in demonstrating to Sport England and the DCMS that cricket has strong governance standards.
- B. CC showed a graphic as to the current situation with Director terms. It highlighted that John Patey and Margaret Stevens had both exceeded their 9 year term. It also showed that Chris Clements will complete his term at the 2023 AGM
- C. We explained at the meeting that OCB Ltd had declared their plan to Richard Thompson (Chair ECB) but as yet no reply has been received. We did ask for clarity at the February PRP review with the ECB and again at the November PRP review.
- D. We proceeded with the following elections:-
 - a. Fiona Currie (W&G Director) was proposed by Alex Westbury and seconded by Rosalyn Porter. The members voted unanimously in favour of this appointment. This will be Fiona's second three year term with no issues related to term limits.
 - b. John Patey - although over term limits, the meeting supported the proposal to elect John for a further year. It was felt that continuity in the FD role was essential and that JP would be a key member of the recruitment team. The plan is to start recruiting after Christmas to find a successor. Tim Haworth proposed the appointment and it was seconded by Andy Scarlett. The meeting voted unanimously in favour.
 - c. Chris Clements - was proposed for re-election for one year by Don Brookes and seconded by Rosalyn Porter.
 - d. For information only - CC pointed out that Margaret Stevens was in the second year of her three year term. Margaret spoke of her plan to stand down in 2024. The meeting accepted that she was cumulatively over term but recognised the importance of her safeguarding role.
 - e. The members were informed of the associated risk of CC, JP and MS standing down in what could be a short 15 month window and that risk needs to be balanced against any punitive action that might be taken by the ECB. The Board

felt the proposed plan was a fair one and proportionate to a small county that receives less than £250,000 of Sport England funding in a year.

- f. The members were reassured that any future retiring directors would offer their services as advisors to ensure a smooth transition and minimise transitional risk.
- g. Don Brooks raised the question of Directors returning. It was explained that neither our Articles or the CPA agreement referenced any guidance on air-gaps.
- h. Don Brooks also asked about the process for replacing retiring Directors. In all cases should a new candidate be found, a general meeting would be called to elect that person as a Director. The Directors would then inform the members as to what position they would be occupying,

6. Updates from the Board

- A. CC stated that membership fees remain at £30, with the option of affiliate membership at £20 for individuals only. There was no need to vote on this.
- B. For information FY23 Chris Clements will be the Chair and John Patey the Finance Director / Company Secretary

7. Any Other Business

- a. Nothing raised
- b. AGM closed 20:12pm



2023 CHAIRMAN'S REPORT

FOR THE PERIOD OCTOBER 2022 - SEPTEMBER 2023

It is an honour to present the 2023 Chairman's Report for Oxfordshire Cricket, as I reflect on the events and progress since my appointment in July of this year. Stepping into this role has been a rewarding journey, meeting new stakeholders and colleagues, and immersing myself as much as possible in the cricketing community of Oxfordshire and beyond. I find myself surrounded by highly skilled and dedicated directors and staff who have provided invaluable support during my early days in post. While I cannot cover every aspect of our activities, or express gratitude to everyone deserving, I aim to share key learnings and shed light on pivotal elements shaping the future of cricket in Oxfordshire.

Before going further, it is essential to acknowledge the significant contributions of my predecessor, Chris Clements. His 17 years of dedicated service played a pivotal role in establishing Oxfordshire Cricket as a thriving, financially stable, and well-respected county. I extend my heartfelt thanks to Chris for laying a solid foundation, making my transition into this role smoother and giving us a stable platform from which to develop further.

My induction has been greatly facilitated by a team of high-calibre directors who add substantial value in their respective areas of responsibility. The commitment and skills demonstrated at board meetings and day-to-day interactions has been truly commendable.

Our employees represent our greatest asset. Since joining, I have been consistently impressed by the scale of our operations relative to our modest staff size. The commendations from our FCC partners in Sussex regarding our talent pathway, and our significant community engagement beyond traditional cricket activities, attest to the impactful presence we have cultivated.

As we approach the conclusion of our current 5-year strategy in 2024, the board and employees are actively engaged in reviewing our values, strategy, and governance. Preparing for the next cycle of strategic funding from the ECB, we are in discussions about our next contract with them (CPA2.0) due to start in 2025. A period of consultation is underway until mid-2024, and our dedicated team, including Matt Barnes, Nick Pinhol, and various directors, is actively involved in ensuring our voice is heard.

In the wider context of our cricketing activities, we must recognize the profound and lasting impact of the ICEC report. Commissioned by the ECB to address issues of inequality and discrimination in cricket, the report's 44 recommendations, largely accepted by the ECB, signal a shift in the cricketing landscape. It is evident that 'business as usual' is no longer tenable. The ECB's commitment to making cricket the 'most inclusive team sport' in England and Wales will require us to redesign some of our core activities and in some places more closely align our strategies and governance with their goals.

While change poses challenges, our forward-thinking approach positions us well to meet objectives and successfully navigate the evolving cricketing environment. Our robust balance sheet empowers us to make strategic decisions and affords us the luxury of being proactive in our approach. We recognize the importance of further diversifying income streams to reduce risk and allow us to create an even bigger impact than before.

The positive response from clubs to our roadshows and other engagement activities is heartening. Given the pressures that cricket faces, our unity as a cricketing family is crucial, and we do not take for granted the goodwill and friendship extended by Oxfordshire's clubs and the broader cricketing community. We do hope that you will continue to engage positively with us for the benefit of cricket in general.

Looking ahead, I anticipate a year of planning for evolution. Embracing this journey collectively, I am confident that with our shared knowledge, skills, and dedication, Oxfordshire Cricket will not only meet but exceed its objectives, continuing to flourish with its strong financial base, brilliant workforce, and engaged community.

I would like to thank everybody who contributes to the success of cricket in Oxfordshire, our very broad team of sponsors, coaches, staff, officials, volunteers, clubs, partners, parents, carers and directors.

Thank you for your continued support.

Peter

Peter Tervet

Chair
Oxfordshire Cricket Board Ltd
6th December 2023



Official Partner



First Class Partner



County Men's Team Sponsor



Official Kit Sponsor



Official Print Partner



Club Development Partner



Official Partner

ACKNOWLEDGMENTS

- The Board for giving up their time to provide a solid platform for Oxfordshire Cricket
- Our circa 40 coaches and managers
- The Oxfordshire Officials Associations for supplying umpires and scorers to support our programme
- The Workforce
- Clubs and Schools
- Parents
- Volunteers
- Our Supporters:-
 - Serious Cricket*
 - Chadlington Brewery*
 - ClubPay*
 - Hartwells*
 - Hobs Reprographics*
 - BBC Radio Oxford*
 - Beard Charitable Foundation*
 - The Old Coach Inn*
- Our Partners:-
 - Sussex Cricket*
 - Magdalen College School*
 - ECB*
 - Chance to Shine*
 - Lord's Taverners*



BOARD SECRETARY REPORT

FOR THE PERIOD JANUARY - DECEMBER 2023

As Board Secretary, I can confirm that in the year the Board held twelve formal board meetings at which both workforce and invited guests also attended for parts of those meetings, in addition, the Directors also held numerous directors only meetings. The required quorum of directors was present at all of the meetings convened. Directors attendance was as follows:

Director number of meetings attended (max 12) (Period Jan 2023 - Dec 2023)

- C Clements 4/5
- P Tervet 5/5
- F Currie 9
- M Stevens 12
- J Patey 12
- S Siriwardene 2
- C Parkinson 12
- C Mitty 10
- M Dogar 9
- P Taylor 10
- D Hanson 7

Formal board meetings are convened either physically or online to discuss a prepared agenda with content and reports pre-circulated. Minutes of meeting discussions are prepared, approved and stored in a secure environment. Meeting contents will vary from meeting to meeting depending upon the short term requirements of the business, the time of year etc. Each area of the business will be reviewed in some detail at these meetings a minimum of once in every twelve month cycle. These meetings also periodically undertake a formal review of OCB policies.

All Directors are voluntary and are consequently unpaid, each commits and dedicates what time they can in execution of their responsibilities as directors and for the good of cricket in Oxfordshire. By nature of the role, together with the added responsibilities of line managing the senior employees, the commitment of the Chairman is significantly more than that of other directors. Occasionally a Director may incur expenses on behalf of the OCB while representing or executing OCB business, in these circumstances it is entirely appropriate that these expenses are reimbursed, however in the majority of instances the Directors have not claimed these expenses. Amounts expensed in the accounts for the year are M Stevens £45 (safeguarding costs), P Taylor £6,141 (for NCCA player costs including catering & accommodation) All of these expenses were supported by relevant receipts and appropriately approved.

Nick Pinhol

Operations Director and Board Secretary



OXFORDSHIRE CRICKET

OXFORDSHIRE CRICKET BOARD LIMITED ANNUAL FINANCIAL REPORT FY23 (1ST OCTOBER 2022– 30TH SEPTEMBER 2023)

CONTENTS

PAGE

Finance Director Report FY23	14
Assurance Report FY23	15
Financial Policy FY23	16
Income and Expenditure FY23	17
Notes to Income and Expenditure FY23	18
Balance Sheet & Notes FY23	19
Deferred Income, Funds and Accruals & Notes FY23	20

FINANCE DIRECTOR REPORT FY23

We commenced the year with a budget that showed a significant deficit of income over expenditure, it is therefore a testament to the ability of our workforce that this gap was closed and that we have finished the year with a surplus of a little over £20k. Our biggest fixed cost, which creates our biggest asset, is our workforce. We spent £18k more on the workforce in FY23 than the previous year, as we continued a managed expansion and to invest in existing staff skills and development; our plan had been to spend much more and our plan for next year is to further invest in our team.

Our two most significant revenue streams, the ECB and revenue from activities in our player pathway, have both seen interlinked developments during the year. The challenges that the game of cricket and the ECB face have resulted in the ECB stating that there is unlikely to be increases in funding in the medium term and that current revenue streams, that we currently receive, in order to do specific things, may be reallocated and we might have to adjust how and what we deliver in the future. Notwithstanding these comments, the ECB did give us increased and unexpected extra income in FY23, the caveat being that this extra money had to be passed back to parents of players in parts of the pathway, in order to start addressing the challenge of the cost of cricket. Consequently our ECB income increased over FY22 by £22k and our player pathway income decreased by £32k; the higher pass back representing our decision to invest some of our reserves to ensure that all parents of all players in our pathway received the benefit. Many of our parents generously elected not to receive this pass back and we used their donations to support our free of charge Bulls and Falcons program (state school coaching) and to help make cricket affordable to those who cannot afford it, now and in future years. We are very grateful to those partners, members, parents and sponsors who have supported us during this year and we very much look forward to their continued support. Given the ECB's comments on the likely direction of central funding, these relationships will be even more important to our success in the future.

We are a non profit making organisation, any surplus we generate is put back into cricket in Oxfordshire; our fundamental business model is that we try to fix our costs and our activity levels to match our income. We have income streams from programs that might be delivered over a number of years and in these instances our Income and Expenditure report only reflects the activities undertaken during the year; any income received in advance of this level, is deferred to the Balance Sheet, to be reflected in the Income and Expenditure report in future years. when the activity takes place.

We have maintained healthy cash reserves throughout the year; as a responsible employer the Board considers it prudent to retain a level of cash over and above that received in the form of deferred revenue. We will utilise these reserves over the fullness of time for the benefit of cricket. The ECB commissioned report investigating the state of equity in the game (ICEC report) has highlighted issues for the wider game; in Oxfordshire we embrace these challenges and in many instances we are 'ahead of the curve' in addressing them and making cricket the most inclusive sport. The Board would very much like to thank Tony Haines and his excellent team at Wenn Townsend, for reviewing our financial information and providing the Assurance Report attached to these accounts and other services.

John Patey

Finance Director

6th December 2023

ASSURANCE REPORT FY23

CHARTERED ACCOUNTANT'S INDEPENDENT ASSURANCE REPORT ON THE UNAUDITED FINANCIAL STATEMENTS OF THE OXFORDSHIRE CRICKET BOARD A COMPANY LIMITED BY GUARANTEE

To the Members of Oxfordshire Cricket Board

We have reviewed the financial statements of The Oxfordshire Cricket Board for the year ended 30th September 2023, which consist of the balance sheet, income and expenditure and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's directors, as a body, in accordance with the terms of our engagement letter dated 13th November 2020. Our review work has been undertaken so that we might state to the company's directors those matters we have agreed to state to them in a reviewer's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's directors as a body for our review work, for this report or the opinions we have formed.

Directors' responsibility for the financial statements

The directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Accountants' responsibility

Our responsibility is to express a conclusion on the financial statements. We conducted our review in accordance with International Standard on Review Engagements (ISRE) 2400 (Revised), Engagements to review historical financial statements and ICAEW Technical Release TECH 09/13AAF (Revised) Assurance review engagements on historical financial statements. ISRE 2400 (Revised) requires us to conclude whether anything has come to our attention that causes us to believe that the financial statements, taken as a whole, are not prepared, in all material respects, in accordance with United Kingdom Generally Accepted Accounting Practice. ISRE 2400 (Revised) also requires us to comply with the ICAEW Code of Ethics.

Scope of the assurance review

A review of financial statements in accordance with ISRE 2400 (Revised) is a limited assurance engagement. We have performed procedures, primarily consisting of making enquiries of management and others within the company, as appropriate, applying analytical procedures and evaluating the evidence obtained. The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (UK). Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements have not been prepared:

- so as to give a true and fair view of the state of the company's affairs as at 30th September 2023, and of its surplus/deficit for the year then ended;

- in accordance with United Kingdom Generally Accepted Accounting Practice; and
- in accordance with the requirements of the Companies Act 2006.

December 2023
Wenn Townsend

CHARTERED ACCOUNTANTS

FINANCIAL POLICY FY23

The Board of Directors is charged with the preparation of Financial Statements for each financial period which gives a true and fair view of the state of the Company's affairs and the Income and Expenditure for that period.

In preparing those Financial Statements, the Directors are required to:

- i. Select suitable accounting policies and apply them consistently
- ii. Make judgements and estimates that are reasonable and prudent
- iii. Prepare the Financial Statements on a going concern basis unless it is inappropriate to assume that the Company will continue in business.

The Directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Company.

The Directors are also responsible for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF THE BOARD

We confirm that as Directors we have met our duty in accordance with the Company's financial policies, that is to:

- i. Ensure that the Board has kept proper accounting records
- ii. Prepare financial statements which give a true and fair view of the state of affairs of the Board as at 30th September 2023 and of its surplus or deficit for that period
- iii. Follow the applicable accounting policies, subject to any material departures disclosed and explained in the notes to the financial statements.

John Patey

Finance Director

6th December 2023

DRAFT INCOME AND EXPENDITURE FY23

<u>Income</u>	FY22	FY23	Variance	Notes
Bank Interest	£1,126	£4,457	£3,331	
Business Development-sponsors	£43,591	£33,093	(£10,498)	1.
Clubs	£13,490	£19,043	£5,553	
Coach Education	£20,935	£19,876	(£1,059)	
Disability	£12,556	£18,433	£5,877	
ECB Funding	£245,726	£268,177	£22,451	2.
Business Development Events	£22,867	£38,955	£16,088	3.
NCCA Funding	£39,700	£36,691	(£3,009)	
Membership/Donations	£2,930	£4,720	£1,790	
Player Pathway	£343,197	£310,922	(£32,275)	4.
Schools	£31,558	£33,541	£1,983	
Street	£14,188	£37,035	£22,847	5.
Women & Girls	£740	£800	£60	
Total Income	£792,604	£825,743	£33,139	
<u>Expenses</u>				
Club Development	£19,583	£14,286	(£5,297)	
Coach Education Costs	£11,448	£13,568	£2,120	
Disability	£17,185	£15,511	(£1,674)	
Events	£26,459	£15,424	(£11,035)	6.
Office Costs & Professional Fees	£24,756	£44,390	£19,634	7.
Player Pathway	£285,023	£276,521	(£8,502)	
Schools Programme	£10,585	£5,291	(£5,294)	
NCCA Men	£47,969	£47,005	(£964)	
Senior Women	£7,418	£7,042	(£376)	
Staff Costs	£319,461	£337,896	£18,435	8.
Street	£13,277	£24,539	£11,262	9.
W&G Development	£3,725	£2,926	(£799)	
Total Expenses	£786,889	£804,399	£17,510	
<u>Surplus (Deficit)</u>	£5,715	£21,344	£15,629	
Corporation Tax	£214	£847	£633	
	£5,501	£20,497	£14,996	

NOTES TO INCOME AND EXPENDITURE ACCOUNTS FY23

Note 1 - Sponsorship Income

A reduction in direct business sponsorship, reflecting the challenges posed by the current UK economic climate

Note 2 - ECB Funding

Funding increased to contribute towards removal of player pathway “assessment” costs

Note 3 - Events Income

An expanded and well received, specialist skills programme

Note 4 – Player Pathway Income

Refunded early phase, player “assessment” charges have resulted in a reduced income.

Note 5 – Street Income

A significantly expanded Street programme, has resulted in an increase in Chance to Shine funding.

Note 6 – Events Costs

Expanded skills programme with appropriate increase in costs

Note 7 - Office Costs & Professional Fees

Expenditure on professional fees for the formation of our county facilities strategy, coupled with increases in processing costs for our sales platforms.

Note 8 - Staff Costs

Our staff are Oxfordshire’s most important asset. The increases in cost reflect inflation, retention and the cost of further enhancing and developing the skill set of the workforce

Note 9 – Street Costs

Expanded Street programme with appropriate increase in costs

DRAFT BALANCE SHEET FY23

	As at 30/9/22	As at 30/9/23	Variance	Note
	£	£	£	
Current Assets				
Cash in Bank	386,765	422,086	35,321	1
Debtors	6,973	11,040	4,067	
Net Current Assets	393,738	433,126	39,388	
Current Liabilities				
Creditors	19,088	23,913	4,825	
Tax and National Insurance	8,670	5,883	(2,787)	
Total Current Liabilities	27,758	29,796	2,038	
Accruals and Deferred Income	263,868	280,721	16,853	2
Total Net Assets (Liabilities)	102,112	122,609	20,497	
Capital and Reserves				
Opening Balance Equity	96,611	102,112	5,501	
Surplus/(Deficit) for the year	5,501	20,497	14,996	
Total Capital and Reserves	102,112	122,609	20,497	

NOTES TO BALANCE SHEET FY23

Note 1 - Cash in Bank

We have healthy cash reserves

Note 2 - Accruals and Deferred Income

This has increased and there follows a detailed breakdown.

DRAFT DEFERRED INCOME, FUNDS AND ACCRUALS FY23

Title	Note	FY22	FY23	Variance
Academy Fund		1,114	1,114	0
Balance sheet accruals		1,030	1,030	0
Business Development Fund		18,217	11,397	(6,820)
Business events deferred Income		2,579	2,579	0
Capital Investment Fund		3,000	3,500	500
Coach Education		5,150	8,948	3,798
Competitions Fund		5,671	5,671	0
Community Street Cricket Provision		500	1,171	671
Deferred Income		25,072	19,795	(5,277)
EPP Funding advance		42,215	42,215	0
FCC Fixture Accruals		15,000	15,000	0
National Counties Provision		1,390	0	(1,390)
National Counties Cricket Funding		9,016	9,016	0
National Counties Reserve		5,798	5,798	0
Player Bursary Fund ¹		5,058	16,084	11,026
Schools Coaching Reserve		8,218	8,218	0
Schools Funding advance		13,334	18,091	4,757
Simon Porter Fund		38	0	(38)
Staff Loyalty Fund		8,020	15,000	6,980
State School Fund		804	4,950	4,146
Women & Girls Provision & Fund		14,804	14,004	(800)
Youth Player Pathway		77,840	77,140	(700)
TOTAL		263,868	280,721	16,853

NOTES TO DEFERRED INCOME, FUNDS AND ACCRUALS FY23

Note 1 – Player Bursary Fund

We have seen a welcome increase in donations to this fund, which is ring fenced, to offer financial support to players who might otherwise not be able to access our pathway

ELECTION STATEMENTS TO SUPPORT PROPOSED RE-ELECTION OF DIRECTORS

Re-election: Chris Mitty

I have 20 years experience in the local and national property market. Growing small business and dealing with all the day to day running of larger ones; I believe this experience will be of benefit to Oxfordshire Cricket

I'm also a Governor of a local school, with a sports specialism. I believe that sport has a major part to play in young people's physical and mental development.

Having played national league hockey and both HCPL and Cherwell league cricket I hope this extra experience will allow me to help cricket become the sport of choice for all parts of Oxfordshire.



Re-election: David Hanson



It has been a privilege to have been a Director of the OCB over the last 2 years. During that time, the Board has undertaken a significant level of transformation navigating through a challenging landscape. I've enjoyed adding some value in this time, not least supporting the executive with the evolution of our Competitions offering, building a Partnership with OSCA, and also securing the leadership of MCCF Hubs in 2024.

Moreover, I'm passionate about improving chances for state school children to take up cricket and enhance their love of the game in Oxon. We have made significant strides in this area with our Bulls and Falcons programme, as well as addressing barriers to joining the OCB Pathway. Of course, there is plenty more for us to do in this area in 2024 and beyond

Re-election: Chris Parkinson

I have been a senior HR professional for the last 25 years. During this time I have been able to develop my generalist HR skills as well as specific expertise in Talent Management and Leadership Development. I have also sat on two other Boards, both times acting as Nominations and Remuneration Chair.



Professionally I have worked extensively in sport, including the London 2012 Olympic & Paralympic Games. This has not only given me experience in running these major events, but also the important role that volunteers play.

I volunteer at Oxford CC, and also have two children currently involved in the Player Pathway. I believe this combination of skills and experience make me well placed to act in the volunteer role of People Director.

ELECTION STATEMENTS TO SUPPORT PROPOSED ELECTION OF DIRECTORS

Election: Meenal Galal

Thank you for the wonderful opportunity to contribute to the community of Oxfordshire through the uplifting channel of promoting and developing the sport of cricket locally.

I have direct experience with the safeguarding of children as a senior consultant clinician in emergency medicine where this is an extremely important component of my role in day to day practice, ie. identifying potential safeguarding concerns within children presenting to the emergency department. I liaise with safeguarding teams through a trust-guided referral process and am very familiar with our departmental safeguarding consultant clinical lead who is a close colleague. I am, as a result, very familiar with protocols and policies from an Oxford University Hospitals Foundation Trust perspective.

As former trustee and now, board chair of a charity (You Okay, Doc?) focussed on the mental health and wellbeing of doctors and allied healthcare professionals, I have been involved in the creation and operationalisation of safeguarding policies within the charity structure. Safeguarding is a particularly important component of code of conduct policy and is critical to have embedded correctly within the structure of an organisation such as this. Key components such as equality, diversity and inclusion have also been included.

The value I would hope to bring to this role would be to include a review of current safeguarding policy and operational protocol, be responsible for the development of frameworks and controls for accessing, regulating and mitigating risks as well as oversee the overall strategic direction of this portfolio. I was pleased to note that Oxfordshire Cricket already has in place a very robust and up-to-date policy approach, including compliance with the ECB Safe Hands policy as well as a collaboration with the Child Protection in Sport. I have discovered through the development of You Okay, Doc?, that collaborative partners of this nature are extremely valuable and I welcome the development of synergistic relationships, of which this is a prime example. I would look forward to working hand-in-hand with the county safeguarding team and the ECB to achieve the above aims as well as to identify opportunities for mutual collaboration with related entities to maintain a safe, friendly environment where the development of cricket can be positively nurtured.

I believe it to be a commendable decision to include safeguarding representation within your board as this speaks very highly of the board's recognition of the current and growing importance of this aspect of sport.

Finally, I would like to highlight that while I am an avid fan of the sport of cricket, my father is a die-hard fan of the game, to the point where one of my favourite ways of spending time with him over the years has been to watch 5-day test matches together. This remains the case to date, that my precious visits with him involve watching the game and learning about his perspectives and always realising that he could easily forget more than I could ever learn about the sport.

As a child growing up, cricket was the first sport I learned to play. My daily companion at that stage was my male cousin, 2 months younger than I and we would gather daily with other neighbourhood kids to play cricket in the schoolyard across the road. Many a day would end with elders having to cajole us in for dinner, well after the sun had set. I recall with great fondness how the sport united us toward a common goal, the fun, laughter and sheer enjoyment of days spent out in the sunshine, being fit, healthy and staying well out of all sorts of potential trouble. While those days are now a distant memory, the lessons of sportsmanship, fairness, skill, team spirit, being a generous loser and most of all a sense of community and friendship, remain very much alive and inform my life decisions to date.

Warmest regards,
Dr Meenal Galal

Election: John Patey

During the summer of 2022 I indicated to the then Chair of my desire to cease my directorship of OCB and that I would not be seeking re-election in December 2022, at that point we had 3 long serving directors, including myself, that were not in accordance with the required governance standards. At the AGM last year I re-affirmed this desire, but also indicated that I would not let Oxfordshire Cricket down and would continue in post until a replacement had been found. Continuity is important both from a finance perspective and from a wider stakeholder relationship management, this combined with our inability to find a suitable finance volunteer replacement to date, have resulted in me serving the whole year.



I am a retired accountant who is an occasional volunteer coach and All Stars Activator at my local club, I am the parent of two now grown up boys who have both been through the county player pathway and both continue to be involved in cricket, and my wife is the local cricket club secretary and is also part of the HCPCL Committee, cricket unquestionably is important in our household.

I offer myself for re-election for a maximum term of one year, but am ready to hand over to my successor as soon as they have been identified, I continue to be motivated to do the best and right things for Oxfordshire Cricket.

KEY CONTACTS (AS AT 30/9/2023)

DIRECTORS:

Chairman

Peter Tervet 07833 168010 ptervet@oxoncb.com

Finance Director

John Patey 01844 218883 pateyjohn@hotmail.com

Safeguarding and Schools

Margaret Stevens 07725 796025 mstevens@oxoncb.com

Women & Girls Director

Fiona Currie 07813 613396 fcurie@oxoncb.com

Facility Development and National Counties Cricket

Paul Taylor 07785 722279 ptaylor@oxoncb.com

People Development

Chris Parkinson 07841 732775 cparkinson@oxonb.com

Competitions

David Hanson 07769 936607 dhanson@oxoncb.com

Discipline and Fundraising

Chris Mitty 07966 529470 cmitty@oxoncb.com

Legal & Compliance

Siri Siriwardene 07377 556681 ssiriwardene@oxoncb.com

Community Engagement

Munaza Dogar 07787 551993 mdogar@oxoncb.com

CORE STAFF:

Performance Director

Matt Barnes 07526 116057 mbarnes@oxoncb.com

Operations Director

Nick Pinhol 07427 625834 npinhol@oxoncb.com

Finance Manager

Tim Haworth 07958 962272 thaworth@oxoncb.com

Pathway Manager

Sam Arthurs 07531 831429 sarthurs@oxoncb.com

Performance Cricket Coordinator

Alex Westbury 07703 462300 awestbury@oxoncb.com

Cricket Development Manager

Edward Wilson 07814 272681 ewilson@oxoncb.com

School and Community Programmes Manager

Nick Holroyd 07890 268550 nholroyd@oxoncb.com

Club Support and Facilities Manager

Keith Cowley 07455 394792 kcowley@oxoncb.com

Community Cricket Officer

Charlotte Jennings 07506 230754 cjennings@oxoncb.com

Community Coach

Kieran Smith 07375 547576 ksmith@oxoncb.com

Cricket Development Officer

Joe Clapton 07799 005944 jclapton@oxoncb.com

Disability Lead Coach

Richard Giles 07482 577424 rgiles@oxoncb.com

County Safeguarding Officer

Stuart Murphy 07766 110067 safeguarding@oxoncb.com

County Safeguarding Officer

Lesley Pykett 07762 572558 safeguarding@oxoncb.com



Oxfordshire Cricket Board Ltd. Registered Office:

The Tudor Jones Building, Akeman Street, Chesterton, Bicester, Oxfordshire. OX26 1TH.

Registered Company No: 7376156.

Directors: P. Tervet (Chairman), J.C. Patey, Margaret Stevens, F Currie, P Taylor, C Parkinson, D Hanson, C Mitty, S Siriwardene, M Dogar.

