



**OXFORDSHIRE
CRICKET**

ANNUAL GENERAL MEETING PACK

Monday 12th December 2022

19:30

**Leonardo Hotel (Jury's Inn)
Godstow Road, Oxford, OX2 8AL**

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Annual General Meeting 2022
Venue:- Leonardo Hotel (Jury's Inn)
Godstow Road, Oxford, OX2 8AL
@7.30pm

The meeting will be followed by members meeting #1 of 2023.

In keeping with our Articles of Association, we are giving appropriate notice of the Annual General Meeting of Oxfordshire Cricket Board Ltd which will be held on Monday, December 12th at Jurys Inn Oxford, in the Keble Suite Meeting Room. **If you wish to attend please confirm your attendance by [clicking here](#).**

The AGM will take place from 7.30PM in order to transact the following business:-

- 1. Apologies (please email npinhol@oxoncb.com)**
- 2. Minutes of the 2021 AGM**
- 3. Matters Arising**
- 4. Chair's Report**
- 5. Annual Accounts**
- 6. Director retirement by rotation**

The Directors propose that the below be re-elected as a Director:

1. Chris Clements
2. John Patey
3. Fiona Currie

7. Membership

1. The Board of Directors proposes that full membership for individuals remains at £30 per annum and affiliate membership at £20 per annum for 2023. Full club membership will remain at £30 per annum. The option of £20 Club affiliated membership is withdrawn.
2. For information - Any money received less than £20 will be treated as a donation.

8. For information

A custom and practice request was made by the members to have forward visibility of who will be the Chairperson and Finance Director for the year ahead.

- Chairman: CJ Clements
- Finance Director and Company Secretary: JC Patey
- Zac Toumazi to continue as an advisor to the Chairman

Full and Honorary Members are reminded that if they are unable to attend the meeting, they can nominate a proxy to vote on their behalf. Anyone who wishes to do so must notify the Secretary to the Board in writing indicating the name of their proxy. To be clear, only those individuals or clubs that have paid full membership of £30 will be entitled to vote.

By Order of the Board

Nick Pinhol
Board Secretary
E.Mail: npinhol@oxoncb.com

*Oxfordshire Cricket Board is a Company Limited by Guarantee (No. 7376156)
Directors: Chris Clements, John Patey, Margaret Stevens, Fiona Currie, Munaza Dogar, Paul Taylor,
Chris Mitty, Chris Parkinson, Siri Siriwardene, David Hanson*



Oxfordshire Cricket Board Limited

AGM Draft Minutes

Monday 7th February 2022

Jury's Inn Oxford. 19.00 pm

Directors: Chris Clements (CC), Margaret Stevens (MS), Fiona Currie (FC), John Patey (JP),
Chris Parkinson (CP), Paul Taylor (PT), Munaza Dogar (MD), Siri Sirewardene (SS)

Employees: Nick Pinhol (NP), Matt Barnes (MB), Alex Westbury (AW),
Zoe Pugh (ZP), Edward Wilson (EW), Tim Haworth (TH), Marcus
Campopiano (MC), Sam Arthurs (SA), Stuart Murphy (SM)

Ex Officio: Richard Giles (RG)

Full Members and Club Representatives: Peter Joyce (Oxford CC), David Clapton (Cumnor CC), David
Towell, David Beck, Julian Lawton-Smith, Andrew Scarlett, Risinghurst, Rosalyn Porter, Manoj Parmer,
Andrew Moss, Andrew Wingfield Digby, Allen Stevens, Richard Murphy, Steve Hunt, Don Brooks, Martyn
Johnson, Ian Royle, Anton Savermentu

In Attendance: Aviral Gupta

Chaired by: Chris Clements (CC)

Minuted by: Nick Pinhol

Start Time: 19.00. Agreed

Close Time: 19.17

1. Apologies

- A. CC welcomed everyone and thanked them for attending.
- B. CC thanked everyone for their support in what has been a successful year, and for their
patience in accepting that delaying the AGM was the correct thing to do due to the
difficulties that cricket has faced since October 2021.

- C. Apologies were received from: Rupert Evans, Philip Densham, Graham Hobbins, Swinbrook CC, Paul White, Darryl Woods, Dave Hanson, Chris Mitty

2. Minutes of the 2020 AGM for approval

- a. Margaret Stevens proposed and David Beck seconded the approval of the minutes
- b. The minutes were approved by all in attendance
- c. There were no matters arising.

3. Chairman's Report

- A. The report has been in the public domain for several weeks, it was taken as read. There were no questions arising.
- B. Whilst winning the NCCA Championship for the first time in 32 years was a headline success, there were so many other success stories in the year both on and off the field.
- C. CC thanked the workforce for their fantastic achievements in running a full programme of activity from a delayed March start.

4. Finance Report

- a. JP summarised the last 3 years of income and the impact of covid. In FY19 Income was £522k, in FY20 income was curtailed to £348k as much of the summer programme was lost. In FY21 winter income was lost but we returned to a fuller programme and income increased to £453k. Our projected income for FY22 ending September 2022 is in excess of £700k.
- b. Action was taken to protect our cash at every opportunity and we made good use of the government furlough scheme throughout the pandemic.
- c. Staff costs have risen due to the need to support our post covid growth plan and will continue to rise in FY22. We have one vacancy, a marketing assistant for Nic Pinhol.
- d. In FY21 we made a small deficit of £4.3k, for the second year running, but that is not a concern. We continue to plan to re-invest all incomes received back into cricket.
- e. Our cash reserves are very strong, and two-thirds of those are ring-fenced with the intention of investing them in the areas that the funding was originally intended.
- f. There is undoubtedly a large appetite for the game in Oxfordshire, Participation and Pathway data supports this. We will continue to try and support that growth by attracting new income streams.
- g. No questions were asked.
- h. JP thanked Wenn Townsend for their support
 - i. Julian Lawton-Smith and Andy Scarlett proposed and seconded the confirmation of the finance report. All in attendance approved the report

5. Director Retirement/Appointment

- A. CC stated that our elected directors are rotated after 3 years, and the Board of Directors supported the re-election of Margaret Stevens for a further three years. CC commented that Margaret plays a key role in our dealings with schools and local authorities, and has added Safeguarding to her brief this year.
 - a. Rosalyn Porter and Chris Parkinson proposed and seconded the proposal, all in attendance voted in favour
- B. CC stated that in December we co-opted Siri Siriwardene to the Board of Directors. Siri had volunteered his services to support the Board in addressing the racism challenge and the need to accelerate progress on an Equity, Diversity and Inclusion policy. CCs end of season report also reported a growing need to fill the skills gap on legal and compliance. Siri was an excellent fit for this role, hence Siri's co-option to the Board of Directors in December.

- a. In accordance with our Articles and Bye-Laws, any co-opted Board members need to retire at the next general meeting. The meeting noted this.
 - b. The 2020-24 CPA agreement commits Oxfordshire to have a compliant Board by January 2022. Siri's appointment meant that by this date we were compliant.
 - c. Whilst the articles and bylaws don't comment on the makeup of our board, we always have had a good female balance.
- C. David Hanson, Chris Mity, Chris Parkinson, Paul Taylor, Munaza Dogar and Siri Siriwardene were all proposed for election en block.
- a. All had been through an open recruitment process either in January 2021 or December 2021 as per our Articles.
 - b. Don Brooks and Richard Giles proposed and seconded the proposal. There were no objections or abstentions
- D. David Beck asked about the number of the board makeup and if that is in the bye-laws. CC stated that the articles give no mention of the size of the board and that the new board is in accordance with the articles. It is also seen as good practice to align Directors to functional responsibility.
- E. CC thanked the members for supporting these appointments. Other counties are struggling in this area. We enter the new governance year with a compliant mix of Board members.
- a. 30% female
 - b. 20% ethnicity
- F. CC welcomed the new elected Directors.

6. Updates from the Board

- A. CC stated that membership fees remain at £30, with the option of affiliate membership at £20. The membership offering continues to expand through media and live streaming.
- B. CC reminded everyone that any legacy payments of less than £20 would be recorded as a donation.
- C. For information, Chris Clements will be the Chair and John Patey the Finance Director / Company Secretary
- D. CC declared that he seeks support and advice from Zac Toumazi the former Sussex CEO as and when needed.

7. Any Other Business

- a. Nothing raised
- b. AGM closed 19:17pm



2022 CHAIRMAN'S REPORT

FOR THE PERIOD OCTOBER 2021 - SEPTEMBER 2022

First and foremost, thank you to everyone who contributed a year of record growth and continued success within Oxfordshire Cricket. There is so much to comment on, and I think I will leave that to others to share such a long list of good news. My job is to draw attention to those that are doing all this great work, and to update you on the overall state of the business that underpins Oxfordshire Cricket.

As an organisation we are almost unrecognisable from where we were, even 5 years ago. We employ 14 (10.2 FTE) committed individuals; we increasingly stretch ourselves beyond the boundaries of cricket in support of the wider community and we take our governance responsibilities very seriously. We continue to operate an effective system of financial controls and the strength of our balance sheet is testament to this. We have reduced our dependency on the ECB to a 31% contribution and whilst we respect that they are responsible for the governance of the game, OCB Ltd is very much an independent organisation which focuses on the needs of the game within Oxfordshire.

Of course, we have some challenges including over regulation, protecting our own brand from the performance and controversies associated with the ECB, inflation and retaining our highly valued workforce. We also recognise the pressure we are placing on club facilities as our programme expands. In the background we are working on all these challenges to mitigate the associated risks.

In the year we launched our own Equality Diversity and Inclusion plan, which included a new feedback system. We stated our intention to lead this campaign through developing cricket for state school students, we feel that through this investment we can make the game more inclusive to boys and girls from all backgrounds and abilities.

We also released a new General Code of Conduct which applies to all cricket under our auspices and increased the number of Directors to ten. I am supported by a team of high-quality Directors who have all added value in their own functional areas of responsibility. They all contribute in their own unique way, and it is the quality of the outcome which we should value most.

Our workforce has developed considerably, Matt Barnes, Nic Pinhol and Tim Haworth increasingly execute the business of the Board on a day-to-day basis. They have built strong teams around them which are the bedrock of the progress we have made. The longer we can keep those teams together the more productive we will become. We should also recognise the contribution of our pool of circa 40 coaches who work tirelessly with the youth, community and senior squads providing a safe environment for cricketers to develop their talents.

One of our innovations this year was to invest in 8 days of cricket at Wormsley. We were blessed with good weather and excellent support which has given us the confidence to explore a similar programme in 2023. Over those days we showcased a wide range of the products. The events created a great deal of interest, attracting sponsors and donations to our newly created state secondary school fund. Our partnership with Sussex Cricket continues to blossom and we took great pleasure in hosting the NCCA showcase game.

We had a soft launch of our state secondary school programme. This programme is designed to plug a major gap in the ECB funding model. We see it as the spearhead of our EDI plan. That currently consists of running the Oxfordshire Bulls and Falcons programmes. This offers those players more coaching and game time to level up the opportunity with their independent school colleagues in the pathway squads. In addition, we have run two coaching pilots in Marlborough and Cherwell schools to try and access a wider talent pool. Our plan is to expand this programme, this will be determined by the level of funding we can raise. This will be free to children, with an aspiration that it will be free to schools. Finally, we have been working closely with Peter Tubb (ESCA) on state schoolboys' competitions, we held the U13 final between Warriner and Burford at one of our Wormsley days. We are also building up a similar programme of school's competitions for girls secondary age groups.

If you get the chance, please read the reports in the handbook and newsletter, or attend the members forums, you will see how our participation programmes are growing and contributing to the wider community and our pathway continues to produce players for the NCCA and Women's squads and the first-class game. We currently have 11 active professionals contracted to the first-class game, who emerged from our pathway. Our NCCA squad won the national T20 trophy, our Women had a promising season competing in the southern cup and the under 12 boys were victorious at Shrewsbury festival. Our work with clubs is also growing not only in providing competition cricket but also helping them to access grants and training. We have some exciting talent coming through.

We are working hard with our 86 affiliated clubs, not just in providing competition cricket but also in helping them source facilities grants. We are looking to support the development of official's recruitment and training. The Coach education programme has ramped up considerably since we brought it back in-house. Safeguarding will always remain a high priority, without providing a safe environment for children and vulnerable adults we have no business and cricket in Oxfordshire will fail.

Overall, a year of real growth and success, we should all feel very proud of what has been achieved. We look forward to maintaining this level of performance, whilst continuously trying to add value to the total game within the county. It has been a long, very hot and challenging year but we came through it unscathed and a better organisation for it.

I would also like to thank the group of people who gave their time to offer us advice on future fund-raising initiatives. We hope to keep that forum running in the closed season to focus on two main areas, reducing the cost of the pathway to parents and raising funds for state school cricket.

Let me finish by thanking our sponsors and partners, much of the growth I refer to is underpinned by their generous support.

In summary, an incredible year of growth, underpinned by a stable financial platform, only additional funding limits us doing more.

Chris

Chris Clements

Chairman

Oxfordshire Cricket Board Ltd

1/12/2022



Official Partner



First Class Partner



County Men's Team Sponsor



Official Kit Sponsor



Official Print Partner



Club Development Partner



Official Partner

ACKNOWLEDGMENTS

- The Board for giving up their time to provide a solid platform for Oxfordshire Cricket
- Our circa 40 coaches and managers
- The Oxfordshire Officials Associations for supplying umpires and scorers to support our programme
- The Workforce
- Clubs and Schools
- Parents
- Volunteers
- Our Sponsors:-
 - Serious Cricket*
 - Chadlington Brewery*
 - ClubPay*
 - Hartwells*
 - Hobs Reprographics*
 - Unipart*
 - BBC Radio Oxford*
 - Beard Charitable Foundation*
- Our Partners:-
 - Sussex Cricket*
 - Magdalen College School*
 - ECB*
 - Chance to Shine*
 - Lord's Taverners*



BOARD SECRETARY REPORT

FOR THE PERIOD JANUARY - DECEMBER 2022

As Board Secretary, I can confirm that in the year the Board held thirteen formal board meetings at which both workforce and invited guests also attended for parts of those meetings, in addition, the Directors also held numerous directors only meetings. The required quorum of directors was present at all of the meetings convened. Directors attendance was as follows:

Director number of meetings attended (max 13) (Period Jan 2022 - Dec 2022)

- C Clements 12
- F Currie 8
- M Stevens 10
- J Patey 12
- S Siriwardene 2
- C Parkinson 9
- C Mitty 9
- M Dogar 7
- P Taylor 8
- D Hanson 10

Formal board meetings are convened either physically or online to discuss a prepared agenda with content and reports pre-circulated. Minutes of meeting discussions are prepared, approved and stored in a secure environment. Meeting contents will vary from meeting to meeting depending upon the short term requirements of the business, the time of year etc. Each area of the business will be reviewed in some detail at these meetings a minimum of once in every twelve month cycle. These meetings also periodically undertake a formal review of OCB policies, during the year the following policies have been reviewed updated or created:

General Policies

- Adults at Risk
- Code of Conduct
- Safeguarding Policy Statement

All Directors are voluntary and are consequently unpaid, each commits and dedicates what time they can in execution of their responsibilities as directors and for the good of cricket in Oxfordshire. By nature of the role, together with the added responsibilities of line managing the senior employees, the commitment of the Chairman is significantly more than that of other directors. Occasionally a Director may incur expenses on behalf of the OCB while representing or executing OCB business, in these circumstances it is entirely appropriate that these expenses are reimbursed, however in the majority of instances the Directors have not claimed these expenses. Amounts expensed in the accounts for the year are M Stevens £45 (representing OCB at ECB hosted national safeguarding meetings), P Taylor £195 (representing OCB at NCCA events) and C Clements, Chairman, £3,409 (£2,254 of which relates to NCCA events, £580 regarding the purchase of a laptop and £575 relating to other general expenditure). All of these expenses were supported by relevant receipts and appropriately approved.

Nick Pinhol

Participation Manager, and Board Secretary



OXFORDSHIRE CRICKET

OXFORDSHIRE CRICKET BOARD LIMITED ANNUAL FINANCIAL REPORT FY22

(1ST OCTOBER 2021– 30TH SEPTEMBER 2022)

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FINANCE DIRECTOR REPORT FY22

Our income for FY22 was £793k, a significant increase from FY21 although we must remember that activities were curtailed in that year by Covid. A good comparison is FY19, the previous last full year unimpacted by Covid when income was £522k, we now have over 50% more income. Consequently, our footprint is more significant and we are able to have a larger impact in the county on making cricket the sport of choice. Our core staff in FY19 comprised 5 full time plus 2 part time (equal to 1 full time equivalent), our core team as we exit FY22 is 9 full time plus 5 part time (1.2 FTE). The employment of a larger core team clearly carries more risk and puts a greater strain on our scheduling and planning skills as we have effectively converted variable cost to fixed cost. However, we have a quality team and we are now able to deliver so much more cricket than in FY19.

We are a non-profit making organisation with multi-year revenue streams, we substantially try to fix our costs to match our income levels. Total expenditure in FY22 increased by +£329k over the previous year, principally costs associated with the playing programs of both our youth pathway and senior teams together with increased staffing costs following our decision to expand our core team a little over a year ago. When we prepared our budgets for FY22, we forecast a reasonable sized loss taking a prudent outlook on potential income arising following the investment in core staff, it is to the credit of our team that this loss has not materialised and we end the year with a small surplus. We have finite reserves behind us, our strategy is therefore to continue to invest cautiously, when we 'do', and we 'do' with excellence and people see us 'doing', we are not only having a positive impact on cricket but will attract people and sponsors to the space. We are very grateful to those partners and sponsors who have supported us to date and look forward to their continued support in the future.

FY23 will no doubt be filled with challenges, our budgets currently forecast a loss which we can sustain although our team have a track record of delivering and our hope is that we will attract more money to all of our activities but in particular to our state school program and other EDI initiatives.

The Board would very much like to thank Tony Haines and his excellent team at Wenn Townsend for reviewing our financial information and for providing the Assurance Report attached to these accounts.

John Patey
Finance Director

ASSURANCE REPORT FY22

CHARTERED ACCOUNTANT'S INDEPENDENT ASSURANCE REPORT ON THE UNAUDITED
FINANCIAL STATEMENTS OF THE OXFORDSHIRE CRICKET BOARD
A COMPANY LIMITED BY GUARANTEE

To the Members of Oxfordshire Cricket Board

We have reviewed the financial statements of The Oxfordshire Cricket Board for the year ended 30th September 2022, which comprise of the balance sheet, income and expenditure and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's directors, as a body, in accordance with the terms of our engagement letter dated 13th November 2020. Our review work has been undertaken so that we might state to the company's directors those matters we have agreed to state to them in a reviewer's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's directors as a body for our review work, for this report or the opinions we have formed.

Directors' responsibility for the financial statements

The directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Accountants' responsibility

Our responsibility is to express a conclusion on the financial statements. We conducted our review in accordance with International Standard on Review Engagements (ISRE) 2400 (Revised), Engagements to review historical financial statements and ICAEW Technical Release TECH 09/13AAF (Revised) Assurance review engagements on historical financial statements. ISRE 2400 (Revised) requires us to conclude whether anything has come to our attention that causes us to believe that the financial statements, taken as a whole, are not prepared, in all material respects, in accordance with United Kingdom Generally Accepted Accounting Practice. ISRE 2400 (Revised) also requires us to comply with the ICAEW Code of Ethics.

Scope of the assurance review

A review of financial statements in accordance with ISRE 2400 (Revised) is a limited assurance engagement. We have performed procedures, primarily consisting of making enquiries of management and others within the company, as appropriate, applying analytical procedures and evaluating the evidence obtained. The procedures performed in a review are substantially less than those performed in an audit conducted in accordance with International Standards on Auditing (UK). Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements have not been prepared:

- so as to give a true and fair view of the state of the company's affairs as at 30th September 2022, and of its surplus/deficit for the year then ended;

- in accordance with United Kingdom Generally Accepted Accounting Practice; and
- in accordance with the requirements of the Companies Act 2006.

1st December 2022
Wenn Townsend

CHARTERED ACCOUNTANTS

FINANCIAL POLICY FY22

The Board of Directors is charged with the preparation of Financial Statements for each financial period which gives a true and fair view of the state of the Company's affairs and the Income and Expenditure for that period.

In preparing those Financial Statements, the Directors are required to:

- i. Select suitable accounting policies and apply them consistently
- ii. Make judgements and estimates that are reasonable and prudent
- iii. Prepare the Financial Statements on a going concern basis unless it is inappropriate to assume that the Company will continue in business.

The Directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Company.

The Directors are also responsible for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF THE BOARD

We confirm that as Directors we have met our duty in accordance with the Company's financial policies, that is to:

- i. Ensure that the Board has kept proper accounting records
- ii. Prepare financial statements which give a true and fair view of the state of affairs of the Board as at 30th September 2022 and of its surplus or deficit for that period
- iii. Follow the applicable accounting policies, subject to any material departures disclosed and explained in the notes to the financial statements.

John Patey

Finance Director

7th December 2022

INCOME AND EXPENDITURE FY22

<u>Income</u>	FY21	FY22	Variance	Notes
Bank Interest	£1,643	£1,126	(£517)	1
Business Development-sponsors	£13,483	£43,591	£30,108	2
Clubs	£5,380	£13,490	£8,110	3
Coach Education	£416	£20,935	£20,519	4
Disability	£11,740	£12,556	£816	5
ECB Funding	£183,221	£245,726	£62,505	6
Business Development Events	£5,960	£22,867	£16,907	7
NCCA Funding	£25,616	£39,700	£14,084	8
Membership/Donations	£3,996	£2,930	(£1,066)	
Player Pathway	£175,523	£343,197	£167,674	9
Schools	£33,011	£31,558	(£1,453)	10
Street	(£7,859)	£14,188	£22,047	11
Women & Girls	£1,548	£740	(£808)	
Total Income	£453,678	£792,604	£338,926	
<u>Expenses</u>				
Charitable Donations	£525	£0	(£525)	12
Club Development	£4,836	£19,583	£14,747	13
Coach Education Costs	£596	£11,448	£10,852	14
Disability	£11,398	£17,185	£5,787	15
Events	£12,630	£26,459	£13,829	16
Office Costs & Professional Fees	£18,582	£24,756	£6,174	17
Player Pathway	£150,956	£285,023	£134,067	18
Schools Programme	£13,424	£10,585	(£2,839)	
NCCA Men	£35,839	£47,969	£12,130	19
Senior Women	£1,089	£7,418	£6,329	20
Staff Costs	£205,589	£319,461	£113,872	21
Street	£1,039	£13,277	£12,238	22
W&G Development	£1,146	£3,725	£2,579	23
Total Expenses	£457,649	£786,889	£329,240	
<u>Surplus (Deficit)</u>	(£3,971)	£5,715	£9,686	
Corporation Tax	£346	£214	(£132)	
	(£4,317)	£5,501	£9,818	

NOTES TO INCOME AND EXPENDITURE ACCOUNTS FY22

Note 1 - Bank Interest

Slightly lower rates for most of FY22

Note 2 - Sponsorship

Sponsorship, which includes income from Chadlington Brewery, Serious Sport, Hartwells and our FCC partners Sussex, continues to grow.

Note 3 - Clubs

An increase in revenue, reflects the growth in our club competition offering

Note 4 – Coach Education

We are now an accredited centre for delivery and an extensive programme of coaching courses has generated an increase in income.

Note 5 – Disability

Our Lords Taverners supported Disability programme is still expanding.

Note 6 – ECB Funding

An increase in EPP, CAG & Dynamos funding

Note 7 - Business Development & Events

Significant growth, predominantly due to the re-introduction of our popular skills courses

Note 8 - National Counties

Additional funding received via PRP & success in T20 competition

Note 9 – Player Pathway

A heavily expanded programme including Boys EPP & tour opportunities

Note 10 – Schools Programme

A broadly similar programme to 2021 was delivered in 2022

Note 11 – Street

Our Street programme has expanded to include delivery in Banbury, as well as Oxford.

Note 12 – Charitable Donations

None were made in FY22

Note 13 – Club Development

Post Covid saw an expanded competition offering with inevitable increased costs.

Note 14 – Coach Education

Costs have risen, as expected, with the roll out of our new “in house” programme

Note 15 – Disability Costs

Venue costs have increased, due to the expansion of our funded programme, including our support for a Lord Taverners day at Wormsley

Note 16 – Events

Significant expenditure on a series of high profile days at Wormsley

Note 17 – Office Costs & Professional fees

An increase in core staff numbers has led to increasing costs in this area.

Note 18 – Player Pathway

An expanded programme, including tours returning, saw turnover nearly doubling and associated costs increasing accordingly.

Note 19 - Senior Men

An extended playing programme this year, due to our success in various aspects of the NCCA competitions.

Note 20 - Senior Women

Our Women enjoyed extended playing opportunities in 2022 via The South Central Cup. They also had a kit refresh.

Note 21- Staff Costs

We exited the year with the following staff:-

Full time - 9

Performance Manager
Foundation Pathway Manager
Talent Pathway Manager

Participation Manager
Cricket Development Manager - Club Development, Facilities and Competitions
Cricket Development Manager - Schools, Communities and National Programmes
Cricket Development Manager - Women & Girls, Coach Development
Participation Coaches x 2

Part Time - FTE 1.2

Accountant & Finance Manager
Disability Coach
Pathway Administrator
Safeguarding Officers x 2

Staff costs were up due to the increase in headcount

Note 22 –Street

Expanded programme, delivering at Banbury & Oxford.

Note 23 –Women & Girls

Women & Girls' cricket continues to grow; currently 29 Oxfordshire clubs have a W/G section

BALANCE SHEET FY22

	As at 30/9/21	As at 30/9/22	Variance	Note
	£	£	£	
Current Assets				
Cash in Bank	320,931	386,765	65,834	1
Debtors	3,264	6,973	3,709	2
Net Current Assets	324,195	393,738	69,543	
Current Liabilities				
Creditors	14,598	19,088	4,490	3
Tax and National Insurance	10,216	8,670	1,546	4
Total Current Liabilities	24,814	27,758	2,944	
Accruals and Deferred Income	202,770	263,868	61,098	5
Total Net Assets (Liabilities)	96,611	102,112	5,501	
Capital and Reserves				
Opening Balance Equity	100,928	96,611	(4,317)	
Surplus/(Deficit) for the year	(4,317)	5,501	9,818	
Total Capital and Reserves	96,611	102,112	5,501	

NOTES TO BALANCE SHEET FY22

Note 1 - Cash in Bank

We have healthy cash reserves

Note 2 - Debtors

No concerns

Note 3 - Creditors

An appropriate increase, given the growth we have experienced in FY22

Note 4 - Tax and National Insurance

This balance relates to Corporation Tax, plus Tax and National Insurance liability from the September payroll.

Note 5 - Accruals and Deferred Income

This has increased and there follows a detailed breakdown

DEFERRED INCOME, FUNDS AND ACCRUALS FY22

Title	Note	FY21	FY22	Variance
Academy Fund ¹		1,114	1,114	0
Balance sheet accruals ²		927	1,030	103
Business Development Fund ³		10,000	18,217	8,217
Business events deferred Income ⁴		2,839	2,579	(260)
Capital Investment Fund ⁵		2,500	3,000	500
Charitable Giving ⁶		2,084	0	(2,084)
Coach Education Provision & Fund ⁷		3,640	5,150	1,510
Competitions Fund		5,671	5,671	0
Community Street Cricket Provision		0	500	500
Deferred Income ⁸		0	25,072	25,072
EPP Funding advance		42,215	42,215	0
FCC Fixture Accruals ⁹		15,000	15,000	0
National Counties Provision ¹⁰		0	1,390	1,390
National Counties Cricket Funding advance ¹³		9,016	9,016	0
National Counties Reserve		5,798	5,798	0
Player Bursary Fund ¹¹		2,905	5,058	2,153
Schools Coaching Reserve		8,218	8,218	0
Schools Funding advance ¹²		19,761	13,334	(6,427)
Simon Porter Fund		38	38	0
Staff Loyalty Fund ¹³		0	8,020	8,020
State School Fund ¹⁴		0	804	804
Women & Girls Provision & Fund		14,004	14,804	800
Youth Player Pathway ¹⁵		57,040	77,840	20,800
TOTAL		202,770	263,868	61,098

NOTES TO DEFERRED INCOME, FUNDS AND ACCRUALS FY22

Note 1 – Academy Fund

Residual funds from KFP sponsorship ring fenced for Academy/2nd X1 cricket.

Note 2 – Balance Sheet Accruals

Accrual to reflect Wenn Townsend charges of £1,030 associated with the year end review of the accounts.

Note 3 - Business Development Fund

A dedicated fund for developing the business in the longer term; the addition of £8k will be drawn down for use in FY23

Note 4 - Business Events

One of the cricket sessions that were cancelled due to Covid travel restrictions affecting our customers (French students) was delivered in FY22, reducing this amount slightly.

Note 5 - Capital Investment Fund

A reserve to maintain/replace groundsman's trailer equipment for our clubs; we add £500 each year to it.

Note 6 – Charitable Giving

No charitable donations were made in FY22, but those due from FY21 were paid in FY22

Note 7 – Coach Education Fund

Provision for late FY22 delivery claim & projector purchase

Note 8 – Deferred Income

Income received in FY22, but relating to FY23 delivery

Note 9 - FCC Fixture Accrual

Cost of hosting the showcase match is higher than anticipated, so we retain our full provision for future use.

Note 10 - NCCA provision

Provision for costs not yet billed for Bucks match & window damage caused at Thame Town

Note 11 - Player Bursary Fund

We maintain a fund that helps support some participants in our player pathway. During FY22 the fund has grown, thanks to further donations

Note 12 – Schools funding advance

We drew down £6,427 for FY22 delivery.

Note 13 - Staff Loyalty Fund

Provision for Christmas staff bonuses, relating to performance in FY22 & staff Christmas meal.

Note 14 - State School Fund

A new fund, funded by donations, created to help promote cricket in state secondary schools.

Note 15 – Player Pathway

Income & forward expenditure relating to our 2022/23 Pathway programme.

ELECTION STATEMENTS TO SUPPORT PROPOSED RE-ELECTION OF DIRECTORS

Re-election: Chris Clements



I had the honour of being elected as Chairman at the 2006 AGM. At the time Oxfordshire employed one cricket development manager and a turnover of £125k per annum. Whilst Oxfordshire has been a unified body since 1996, I led the Board through incorporation in 2010, when it was governed by a memorandum of association with the National Governing body (ECB). In 2019 a series of 3 year MoU's were replaced by a Customer Partnership Agreement with the ECB. That 5 year CPA agreement runs until January 2024 and is subject to an extension until 2028. We leave Financial Year 22 with a workforce of 14 people (10.2 FTE) and a turnover of £793k. 2022 witnessed a period of extraordinary growth and we are blessed with a high quality Board of Directors and a stable and talented workforce which is the foundation for our success. Increasingly my role has shrunk back to a less executive Chairmanship.

I feel that a further term of one year would enable me to influence the CPA extension, manage a period of change in the Board composition and for us to identify and induct my successor, we believe this one year term is within the CPA requirements for Chair tenure.

Re-election: John Patey

I am privileged to have been elected and to have served as a Director for Oxfordshire Cricket since 2011. I offer myself for re-election for a one year term but have already informed the Chairman and my fellow Directors of my intention to stand down in the New Year. My re-election therefore allows for my successor to be found and to have a managed hand over. I am a recently retired accountant having had a successful career working for large and medium sized businesses. I am a parent of two boys who have been part of the county player pathway and who both continue to play adult club cricket in the county. I am an occasional volunteer coach/All Stars activator at my local club and our cricket family is complete as my wife is club secretary for our local club and is on the HCPCL Committee.



Re-election: Fiona Currie



I am standing for re-election as I am passionate about womens' and girls cricket, and I think the next few years will be a hugely important and exciting time for the womens' and girls game. Having been involved with W&G for approaching 20 years, I very much want to be part of this drive forward.

KEY CONTACTS (AS AT 30/9/2022)

DIRECTORS:

Chairman

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Finance Director

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Safeguarding and Schools

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Women & Girls Director

Fiona Currie 07813 613396 fcurie@oxoncb.com

Club Facilities and Grants

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People Development

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Competitions

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Discipline and Fundraising

Chris Mitty 07966 529470 cmitty@oxoncb.com

Legal & Compliance

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Community Engagement

Munaza Dogar 07787 551993 mdogar@oxoncb.com

CORE STAFF:

Performance Director

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Participation Manager

Nick Pinhol 07427 625834 npinhol@oxoncb.com

Finance Manager

Tim Haworth 07958 962272 thaworth@oxoncb.com

Talent Pathway Manager

Marcus Campopiano - 07818 780331 mcampaniano@oxoncb.com

Foundation Pathway Manager

Sam Arthurs 07531 831429 sarthurs@oxoncb.com

Performance Cricket Coordinator

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Cricket Development Manager & C2S Lead Zoe Pugh	07500 395618	zpugh@oxoncb.com
Cricket Development Manager & Competitions Lead Paul Short	07769 318208	pshort@oxoncb.com
Cricket Development Manager, Coach Education & W&G Lead Edward Wilson	07814 272681	ewilson@oxoncb.com
Community Coach Kieran Smith	07375 547576	ksmith@oxoncb.com
Community Coach Joe Clapton	07799 005944	jclapton@oxoncb.com
Disability Lead Coach Richard Giles	07482 577424	rgiles@oxoncb.com
County Safeguarding Officer Stuart Murphy	07766 110067	safeguarding@oxoncb.com
County Safeguarding Officer Lesley Pykett	07762 572558	safeguarding@oxoncb.com



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Registered Company No: 7376156.

Directors: C.J. Clements (Chairman), J.C. Patey, Margaret Stevens, F Currie, P Taylor, C Parkinson, D Hanson, C Mitty, S Siriwardene, M Dogar.

