

Job Title:	Community Coach		
Department/Group:	Participation and Growth	Reporting to:	Cricket Development Officer/ Manager
Location:	Flexible within Oxfordshire	Travel Required:	Yes
Level/Salary Range:	£18,000-£22,000	Position Type:	Full Time

External Posting URL:	External Posting URL
Internal Posting URL:	Internal Posting URL

Role Description

AIMS OF THE ROLE

Oxfordshire Cricket’s Mission is:

‘To develop and protect the future of Cricket by making it a sport of choice in Oxfordshire’

Our focus will be:

- Promote cricket within schools and communities to attract new participants
- To identify young cricketers in school settings and signpost to local clubs
- To retain young people in the game by offering opportunities and personal development through different aspects of cricket
- To inspire and motivate people to play cricket by delivering fun, engaging and active sessions, leaving a legacy of participation and positive feeling towards the sport.

The aim of this role is to grow the game at every opportunity and promote the long term success and growth of players, officials and community venues.

ROLE AND RESPONSIBILITIES

- Deliver against key outcomes for the Chance to Shine (CTS) programme, which include: -
 - Plan, deliver and review cricket sessions, in line with CTS framework, with allocated schools
 - Build strong relationships with allocated schools to ensure teachers are engaged and actively taking part during delivery
 - Deliver assemblies, young leaders courses, as well as formal and informal teacher training at allocated schools
 - Promote All Stars and Dynamos Centres
 - Ensure all sessions are monitored and accurate data is input into the CTS portal within 24 hours.
- Deliver against key outcomes for All Star Cricket and/or Dynamos Cricket activation programme, which include: -
 - Plan, deliver and review All Star Cricket and/or Dynamos Cricket activation sessions with allocated schools
 - Ensure all sessions are monitored and accurate data is reported within set timescales

- Deliver against key outcomes for other schools and/or community programmes and initiatives where appropriate e.g. Banbury Mosque project, women's softball, competitions festivals and other relevant activities.
- Promote strong links between schools, clubs, local organisations (such as faith groups, Local Authorities) and national programmes
- Identify and record examples of best practice for promotional and/or monitoring & evaluation purposes as future funding depends on this data.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Level 2 Coach
- ECB Enhanced DBS verified
- Safeguarding Young Cricketers and First Aid certificated
- ECBCA member
- Valid full driving licence with the ability to travel independently and use of own car
- Confident in delivering presentations to various sized groups of young people, teachers and volunteers
- Excellent communication, organisation and planning skills
- Efficient time management and the ability to absorb pressure at peak times of the year
- Ability to work independently or as part of a team
- Ability to monitor and record participation data - Data inputting experience
- Computer literate and proficient in Microsoft word, excel, powerpoint and other programmes

PREFERRED SKILLS

- **Stakeholder Management** – Able to maintain good relationships with the people who have the most impact on the role, both internally and externally. Communicating with each one in the ‘right way’ in order to collectively achieve. Recognising that each stakeholder may require a different approach and adapting personal style to achieve required outcomes.
- **Planning & Organising** – Able to map out the stages of work required and complete them within set deadlines utilizing the resources available.
- **Adaptability** – Ability to adapt and adjust to the changing circumstances of the role choosing the best options for the stated aim of Oxfordshire Cricket.
- **Behaviours** - Ensuring professional boundaries are always maintained when working with children. Adhering to the Oxfordshire Cricket Safeguarding Policy at all times.

Additional Notes

- This role will require an exceptional amount of flexibility from the post holder in terms of when hours are worked and different coaching programmes. There will be extensive requirements to work both weekends and evenings. However, Oxfordshire Cricket is committed to the Wellbeing of its employees and will ensure that the post holder has appropriate time off during their week.
- This job description only contains principal accountabilities/main duties relating to this post and does not describe in detail all of the duties required to be carried out.

Reviewed By:	Margaret Stevens	Date:	27th July 2021
Approved By:	Chris Clements	Date:	27th July 2021
Last Updated By:	Margaret Stevens	Date/Time:	27th July 2021